

Brian Spears F.C.I.H. **Chief Executive**

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REF: DW

6 June 2006

To: The Chairman and Members of the **COMMUNITY SERVICES SCRUTINY PANEL** (Councillors Howarth, Griffin, Hepplewhite, Hopgood, Kinghorn, Moderate, Norman, Robinson, Taylor, Walton, Wolstenholme and Young)

Together with all other Members of the Council

Dear Sir/Madam

A Meeting of the **COMMUNITY SERVICES SCRUTINY PANEL** will be held in the <u>Large Hall</u>, Town Hall, Durham, on <u>Tuesday 13 June 2006</u> at 5.30pm.

BUSINESS

- 1. Apologies for Absence
- 2. Minutes of Meeting held on 17 May 2006 (Attached)
- 3. Gypsy/Traveller Sites

Presentation by the Manager of Durham County Council's Travellers Liaison Service on the Scrutiny topic.

4. Any other business

Yours faithfully

Chief Executive