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Brian Spears F.C.I.H.
Chief Executive

REF: AW/MD

2nd May, 2006

To: The Members of the
POLICY SCRUTINY PANEL
Simmons, Cowper, Freeman, Gibbon, Gill,
Hepplewhite, Moderate, Norman, Pitts,
Syer, Thomson and Walker

Dear Sir/Madam,

A Meeting of the **POLICY SCRUTINY PANEL** will be held in the Town Hall, Durham, on Tuesday, 9th May, 2006, at 5.30 p.m.

BUSINESS

1. Apologies for Absence.
2. Bullet Points of the Meeting of 4th April, 2006 (Attached)
3. Telephone Communications System
 - Utilisation of Voicemail Facility.
(The Head of H.R. will be in attendance)
 - Customer Consultation/Feedback
(The Head of Community Services will be in attendance)
4. Parish Council Relations
 - Initial consideration of this topic which was allocated to the Panel by the Scrutiny Committee on 18th April, 2006
5. Any Other Business

Yours faithfully,

B. Spears
Chief Executive
AW

