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Brian Spears F.C.I.H.  
**Chief Executive**

REF: AW/MD

28<sup>th</sup> February, 2006

To: The Chairman and Members of the  
**SCRUTINY COMMITTEE**  
(Councillors Pape, Crathorne, Cummings, Dickie,  
Freeman, Hopgood, Howarth, Robinson, Simmons, Simpson,  
Walton and Wolstenholme).

Dear Sir/Madam,

A Meeting of the **SCRUTINY COMMITTEE** will be held in the Town Hall, Durham, on Monday, 6<sup>th</sup> March, 2006 at 5.30 p.m.

**BUSINESS**

1. Apologies for Absence.
2. Minutes of the Meeting held on 30<sup>th</sup> January, 2006, 17<sup>th</sup> February, 2006 and 20<sup>th</sup> February, 2006
3. Chairman's Remarks
4. Forward Plan
5. Decisions taken by Portfolio Holders since last meeting.
6. Cabinet Decisions 22<sup>nd</sup> February, 2006
7. Report of Environment Scrutiny Panel  
Scrutiny of Unauthorised Parking on Council Land
8. Verbal Update on Progress from Scrutiny Panels.
9. Suggested Topics for Scrutiny
11. Any Other Business

Yours faithfully,

**Chief Executive**