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Brian Spears F.C.I.H.  
**Chief Executive**

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Ref: DW

7 November 2006

To: The Chairman and Members of the  
**STANDARDS COMMITTEE**  
City Council Members:  
Councillors, Gibbon, Moderate, McDonnell and Simpson  
Parish Council Members  
Councillor C W Beswick  
Independent Members:  
Mr B R J Ingleby (Chairman) Mrs T Naples, Mr D Hollingworth

Dear Sir/Madam

A Meeting of the **STANDARDS COMMITTEE** will be held in the Town Hall, Durham on Tuesday 14 November 2006 at 5.30pm.

**BUSINESS**

1. Apologies for Absence
2. Minutes of the Meeting held on 26 September 2006 (copy attached)
3. Report of Monitoring Officer (attached)

Yours faithfully

**CHIEF EXECUTIVE**