

Brian Spears F.C.I.H. **Chief Executive** 

Ref: DW

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20 February 2007

## To: The Chairman and Members of the **STANDARDS COMMITTEE** <u>City Council Members:</u> Councillors Gibbon, McDonnell, Moderate and Simpson <u>Parish Council Members:</u> Councillor C W Beswick <u>Independent Members:</u> Mr B R J Ingleby (Chairman), Mr D Hollingworth and Mrs T Naples

## Dear Sir/Madam

A Special Meeting of the **STANDARDS COMMITTEE** has been arranged for <u>Wednesday 28</u> <u>February 2007</u> at 5.30pm and will be held in the Town Hall, Durham.

## **BUSINESS**

- 1. Apologies for Absence
- 2. Report of Monitoring Officer (attached)

Yours faithfully

## CHIEF EXECUTIVE