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Brian Spears F.C.I.H.  
**Chief Executive**

Ref: DW

24 July 2007

To: The Chairman and Members of the  
**STANDARDS COMMITTEE**  
City Council Members:  
Councillors Holland, Moderate, Simpson and Thompson  
Parish Council Members:  
Councillor J Anderson  
Independent Members:  
Mr B R J Ingleby (Chairman), Mr D Hollingworth and Mrs T Naples

Dear Sir/Madam

A Meeting of the **STANDARDS COMMITTEE** will be held in the Studio 2, Gala Theatre, Durham on Tuesday 31 July 2007 at 5.30pm.

**BUSINESS**

1. Apologies for Absence
2. Minutes of the Meeting held on 11 June 2007 (attached)
3. Report of Monitoring Officer (attached)

Yours faithfully

**CHIEF EXECUTIVE**