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Michael Laing Chief Executive

3rd October 2007

Dear Councillor,

I hereby give you notice that a special meeting of the **OVERVIEW AND SCRUTINY COMMITTEE (INTERNAL)** will be held in the **COMMITTEE ROOM, CIVIC CENTRE, CROOK** on **THURSDAY 11th OCTOBER 2007** at **4:00PM**.

AGENDA

1. Apologies for absence.
2. To progress the Internal Communication review – interview with Cllr. Neil Stonehouse, Leader, Wear Valley District Council.
3. Verbal update by the Scrutiny Manager on the current results of the Member questionnaire on internal communications

Yours faithfully

Chief Executive

Members of this Committee: Councillors Bowser, Ferguson, Mrs. Jopling, Mrs. Lee, Lethbridge, Mrs. Todd, V. Shuttleworth and D. Wilson

Chair: Councillor V. Shuttleworth

Deputy Chair: Councillor Mrs. Todd.

TO: All other Members of the Council for information
Management Team