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Michael Laing Chief Executive

6th May 2008

Dear Councillor,

I hereby give you notice that a special meeting of the **OVERVIEW AND SCRUTINY COMMITTEE (INTERNAL)** will be held in the **4TH FLOOR COMMITTEE ROOM, CIVIC CENTRE, CROOK** on **THURSDAY 15TH MAY 2008** at **4:00PM**.

AGENDA

1. Apologies for absence
2. To consider a draft of the 2007/08 Overview and Scrutiny Annual Report (report to follow)
3. To consider topics for inclusion in the 2008/09 Overview and Scrutiny Committee (Internal) work plan

Yours faithfully

Chief Executive

Members of this Committee: Councillors Bowser, Ferguson, Mrs Jopling, Mrs Lee, Lethbridge, Mrs Todd, V. Shuttleworth, and Des Wilson.

Chair: Councillor V. Shuttleworth

Deputy Chair: Councillor Mrs Todd

TO: All other Members of the Council for information
Management Team