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Michael Laing Chief Executive

7th April 2008

Dear Councillor,

I hereby give you notice that a special meeting of the **OVERVIEW AND SCRUTINY COMMITTEE (INTERNAL)** will be held in the **COUNCIL CHAMBER, CIVIC CENTRE, CROOK** on **THURSDAY 17TH APRIL 2008** at **4:00PM**.

AGENDA

1. Apologies for absence
2. To confirm the minutes of the special meeting held on 20th March 2008
3. Update on the implementation of the Internal Communication review recommendations (IT) – briefing by the Head of IT
4. Update on the implementation of the Internal Communication review recommendations (Personnel) – briefing by the Principal Personnel Officer
5. Update on the implementation of the Internal Communication review recommendations – briefing by the Scrutiny Manager on all other recommendations of the review

Yours faithfully

Chief Executive

Members of this Committee: Councillors Bowser, Ferguson, Mrs Jopling, Mrs Lee, Lethbridge, Mrs Todd, V. Shuttleworth, and Des Wilson.

Chair: Councillor V. Shuttleworth

Deputy Chair: Councillor Mrs Todd

TO: All other Members of the Council for information
Management Team