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Michael Laing Chief Executive

19th September 2007

Dear Councillor,

I hereby give you Notice that a Meeting of the **OVERVIEW AND SCRUTINY COMMITTEE (INTERNAL)** will be held in the **FOURTH FLOOR COMMITTEE ROOM, CIVIC CENTRE, CROOK** on **THURSDAY 25th OCTOBER 2007** at **4:00PM**.

AGENDA

1. Apologies for absence.
2. Verbal update by the Scrutiny Manager on the final results of the Member questionnaire on internal communications

Yours faithfully

Chief Executive

Members of this Committee: Councillors Bowser, Ferguson, Mrs Jopling, Mrs Lee, Lethbridge, Mrs Todd, V. Shuttleworth, and Des Wilson.

Chair: Councillor V. Shuttleworth

Deputy Chair: Councillor Mrs Todd

TO: All other Members of the Council for information
Management Team