

**COMMUNITY SERVICES COMMITTEE**

**16TH NOVEMBER 2005**

---

Report of the Acting Director of Community Services

**PROPOSED LEASE FOR GLENHOLME YOUNG PEOPLE'S CLUB**

**purpose of the report**

1. To seek Members' approval to extend the curtilage of the area referred to in the proposed lease.

**background**

2. Members will recall that, at their meeting of 21st September 2005, they approved the granting of a new ground lease to Glenholme Young People's Club, Crook, when the previous lease expired in October 2005. This extension to current arrangements will provide security of tenure which will strengthen the club's prospects for attracting external funding.
3. The ground lease was not for the building itself, which is owned by the National Association of Young People's Clubs, but for land on which the building is located which is owned by Wear Valley District Council. Plan A (attached at Annex 1) shows the land in question, i.e., that occupied by the building.
4. Subsequent to this decision by Members a meeting took place between officers and representatives of the Young People's Club at which a further request was made by the club, namely that the ground lease agreement should include an area of land immediately adjacent to the club building.
5. The club officials pointed out that, in the summer months, this land is used for supervised outdoor activities, particularly for the younger members. It is the intention of the club, at their own expense, to fence the area in order to discourage dogs fouling the area. Plan B (attached at Annex 2) shows the area in question.
6. The Acting Director of Community Services has discussed the club's request with the Director of Regeneration who has no objections to the proposal as it will not compromise any possible future development proposals at the site.

**financial implications**

7. No implications other than the need to negotiate as agreed by Members, an appropriate peppercorn rent for the extended area proposed.

**legal implications**

- 8. There is a need to negotiate the duration of the lease.

**crime and disorder implications**

- 9. Glenholme Young People's Club is a very successful club which has a large membership. The club, working with partners which include Wear Valley District Council's Community Physical Activity Co-ordinators and the Council's arts team, provide diversionary activities and educational opportunities and, in doing so, make a very direct contribution to the crime and disorder reduction objectives of Wear Valley District Council, the police and relevant partners.

**RECOMMENDED** that Members approve the inclusion of the area indicated in the new ground lease for Glenholme Young People's Club.

---

**Officer responsible for the report**  
Max Coleby  
Acting Director of Community Services  
Ext. 218

---

**Author of the report**  
Max Coleby  
Acting Director of Community Services  
Ext. 218

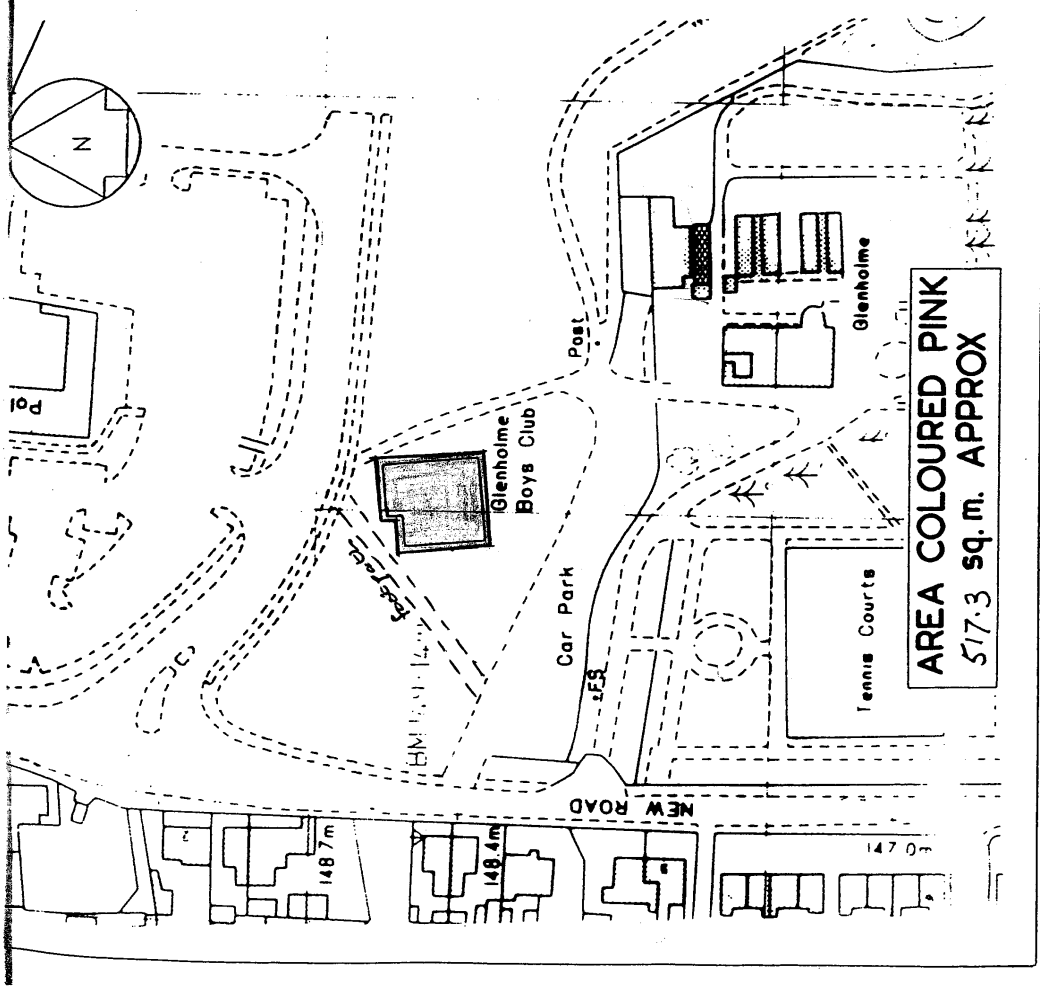
---

PLAN 'A'

WEAR VALLEY DISTRICT COUNCIL

J. T. IMERSON, B.Sc. (hons), F.R.I.C.S.  
DIRECTOR OF TECHNICAL SERVICES  
CIVIC CENTRE, NORTH TERRACE, CROOK.

SCALE	0.5" = 1" SHEET
BLOT NO.	



PLAN 'B'

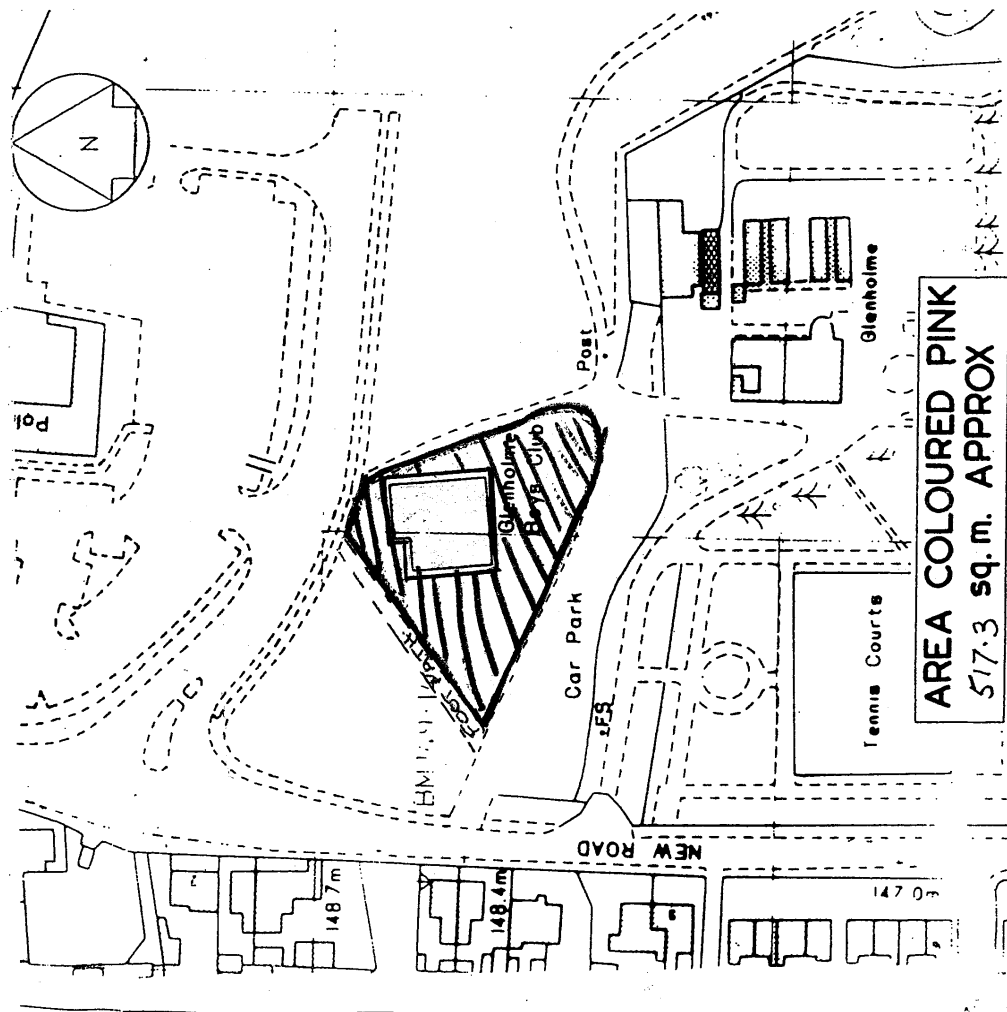
WEAR VALLEY  
DISTRICT COUNCIL

J. T. IMERSON, B.Sc. (hons), F.R.I.C.S.  
DIRECTOR OF TECHNICAL SERVICES  
CIVIC CENTRE, NORTH TERRACE, CROOK

SCALE

O.S. SHEET

BLOT NO.



**COMMUNITY SERVICES COMMITTEE**

**16TH NOVEMBER 2005**

---

Report of the Acting Director of Community Services  
**PREPARATION OF "THE JOINT MUNICIPAL WASTE STRATEGY FOR COUNTY DURHAM"**

**purpose of the report**

1. To obtain Members' approval for the proposed actions as set out in the attached briefing note from Environmental Services Management (Annex 3).

**background**

2. The detailed background to the need for a county-wide strategy is set out in the attached paper but can be summarised as follows:
  - The need to reflect/incorporate changed/additional requirements arising from relevant legislation and advice, particularly the statutory requirements that two tier authorities should produce such a strategy.
  - The logic that the County Council as the disposal authority and the District Councils as the collection authorities should develop joint agreed arrangements.
  - The need to work together to maximise the potential for achieving current and future recycling targets set by the government.
3. Preliminary work has effectively commenced in respect of the preparation of the strategic intentions for the future of waste management in County Durham as a consequence of the ongoing dialogues generated by the regular meeting of the county-wide Waste Management Working Group. This specific (and very substantial) piece of work has been tasked to a Strategy Working Group which will oversee the production of draft proposals which will, of course, require approval by all stakeholders including this Council.

**timescale**

4. As can be seen in the attached papers it is anticipated that this Committee will be asked to consider and hopefully approve, the proposals by March 2006.

### **financial implications**

5. This Council, as part of its budget setting processes will make appropriate revenue and capital provision to ensure delivery of the agreed level of service for Wear Valley. It has also recently approved the preparation of a feasibility study to examine the operational and financial implications arising from the introduction of an alternate week collection service. Any additional implications which may arise from the production of an agreed Joint Municipal Waste Management Strategy for County Durham will have to be incorporated into this Council's budget provisions.

### **legal implications**

6. It is a statutory requirement of the Waste Emissions Trading Act 2003 that two tier authorities produce a jointly agreed strategy.

### **crime and disorder implications**

7. Hopefully the effective implementation of a county-wide Waste Management Strategy will contribute to a cleaner, tidier, more pleasant District which makes some contribution to a sense of pride and belonging on the part of residents.

### **conclusion**

8. There is a statutory duty inherent in the attached proposals but Members will agree that this Council's own clear views on the way forward places this authority in an excellent position to contribute very positively to the production of a county-wide strategy.

**RECOMMENDED** that Members note and approve the contents of the proposals directed at the production of a Joint Municipal Waste Management Strategy for County Durham and endorse the actions of officers in contributing to its preparation.

---

**Officer responsible for the report**  
Max Coleby  
Acting Director of Community Services  
Ext. 218

---

**Author of the report**  
Max Coleby  
Acting Director of Community Services  
Ext. 218

---

29 September 2005

**Environmental  
Resources  
Management**

Eaton House  
Wallbrook Court  
North Hinksey Lane  
Oxford OX2 0QS  
Tel: +44 (0)1865 384800  
Fax: +44 (0)1865 384848  
Email: info@erm.com  
www.erm.com

*Direct lines*  
Telephone 020 7465 7252  
Facsimile 020 7465 7250  
Email  
natalie.riches@erm.com

**The Joint Municipal Waste Management Strategy for County Durham**

Durham County Council in partnership with all its constituent Authorities have agreed to prepare a new joint municipal waste strategy (JMWS) for County Durham and funding for this has been secured from Defra. Consultants ERM have been appointed by Defra to support the process.

This letter provides a short briefing on ERM's role, the need for the project, and progress so far. This briefing will also highlight to each of you the need for all of the authorities in County Durham to sign up to all stages of the Strategy.

ERM's brief is:

- (1) To work with the key stakeholders at both County and District level to ensure a long term Strategy is developed in partnership;
- (2) To make sure that a clear, common vision for the long term management of Municipal Solid Waste (MSW) in County Durham is achieved;
- (3) To provide County Durham with long term waste minimisation, recycling and residual waste management options for inclusion in the Strategy; and,
- (4) To develop a joint Strategy that is deliverable through a series of Action Plans.

**Why do we need a new Strategy?**

The current waste strategy for County Durham was produced in 2001. Over the last four years there have been a number of significant changes to the way in which waste needs to be managed the County and thus the current strategy is out of date and needs revision. The key changes include:

- the introduction of the Waste Emissions Trading Act (WET) 2003 which places a statutory duty on two tier authorities to produce a JMWS, in line with new Government Guidance;
- the introduction of the Landfill Allowance Trading Scheme (LATS) which limits significantly the amount of biodegradable municipal waste that can be put into landfill;



FD No. 20057  
BS EN ISO 9001: 2000

*Registered office*  
Environmental Resources  
Management Limited  
8 Cavendish Square  
London W1G 0ER

*Registered number*  
1014622 England

*Offices Worldwide*

*VAT Registration*  
404 6180 80

*A member of the  
Environmental Resources  
Management Group*

- the introduction of other legislation including the Animal bi-products Directive and the Waste Electronic and Electrical Equipment (WEEE) Act, that change the way MSW can be treated by the authorities; and,
- the need to increase recycling and composting to reflect new potential BVPI targets emerging from Government.

***What will the Strategy look like?***

The aim of the JMWS is to answer three main questions with regard to MSW management in County Durham:

- *Where are we now?*
- *Where do we want to get to, and when?*
- *How are we going to get there?*

Government guidance on preparing municipal waste strategies, expected this autumn, will recommend that strategies are treated as practical documents and regularly updated; a brief high level strategic statement would be accompanied by Action Plans, regularly rolled forward. Action Plans could be specific to individual authorities or focus on cross county initiatives.

Strategies should systematically address the waste hierarchy, looking at waste reduction, recycling and composting, and the treatment of residual wastes in turn, and in an integrated way.

In line with the new guidance ERM are carrying out a Strategic Environmental Assessment (SEA) of the JMWS. This will look at the environmental impacts of the Strategy.

***Progress so far***

**Baseline and Scoping Report**

A baseline report has been produced with the help of all the authorities in County Durham to answer the *Where are we now?* question. This report looks across each authority at current:

- waste movements;
- contract arrangements; and
- waste growth.

The report also looks at any relevant legislation and socio/economic factors that are likely to affect how the JMWS is developed.

Along side this, a Scoping Report was produced as part of the SEA and has undergone a statutory five week consultation. Statutory consultees include the Environment Agency, English Heritage and English Nature. To engage a wider



range of stakeholders the report was sent to Friend of the Earth and Greenpeace and posted on the web.

### **Strategy Objectives**

The first stage in developing a Strategy is to formulate high level objectives. Objectives for the Strategy need to be set in order to articulate the aims for the waste management in County Durham. These high level objectives will then be translated into more detailed, action-orientated objectives, targets and milestones in the Action Plan.

The proposed objectives, derived by the Strategy Working Group, for the JMWS for County Durham are as follows:

- provide integrated waste collection and disposal services that protects human health and the environment;
- provide Value for Money in all waste management services while achieving and exceeding government targets for waste;
- manage materials, as far as possible, in accordance with waste hierarchy, maximising the amount managed at higher levels of the hierarchy;
- manage municipal waste, as far as possible, within the boundaries of County Durham; and
- enable flexibility to allow for new technology developments and changing legislation.

### **Option development and assessment**

The Strategy Working Group is currently in the process of developing a series of options for waste minimisation, recycling & composting, and residual treatment. Each of these options will look at how waste should be managed over the next 20 years.

Options will look at:

- how, and to what extent the authorities will use waste minimisation initiatives;
- a range of recycling and composting rates and different methods of achieving these rates. This will include the introduction or exclusion of green waste kerbside collection, alternate weekly collections, changes to CA site operations etc;
- what additional treatment capacity is required, a review of different treatment technologies and different scales of plant.

*Consultation*

The Working Group has requested feedback from the public of County Durham on what should be included/ excluded in these options. Briefings and requests for feedback have been put on the websites and in County Wide magazine. Public daytime and evening meetings have also been organised to allow any interested stakeholders to contribute to this process.

*Assessment*

Following this consultation a number of options will be developed and presented to the Working Group for agreement. Following this, each option will be assessed against a number of different assessment criteria. The criteria were included as part of the Scoping Report consultation, but a final list has been attached for your information.

The assessment will use both quantitative and qualitative methods and all results will be presented in a clear technical report which will be annexed to the main JMWS.

Following this assessment each authority in County Durham will need to agree and sign up to preferred option/s to feed into the overall Strategy.

*Timescales*

The development and assessment of the different options will be taking place between now and December 2005. Preferred options will need to be agreed by each of the authorities in February 2006. Following agreement of the options, the draft Strategy and Actions Plans will be developed. It is expected that the finalised Strategy and Action Plans will be ready for formal adoption by your committees in March 2006.

As you can see it is imperative that each of the authorities in County Durham buy-in to all stages of the JMWS. I hope you have found this briefing interesting and of use, and we would welcome any feedback you have to offer on the above.

Please do not hesitate to contact me, or your representative on the Strategy Working Group, if you require any further information.

Yours Faithfully

Natalie Riches  
*Project Manager*

## COMMUNITY SERVICES COMMITTEE

16TH NOVEMBER 2005

---

### Report of the Acting Director of Community Services **HOWDEN-LE-WEAR ALLOTMENTS**

#### **purpose of the report**

1. To seek Members endorsement of actions taken in pursuance of a resolution to this issue.

#### **background**

2. Members will recall previous reports and the resulting discussions on this matter. Essentially, the landowners of the area occupied by the allotments at Howden-le-Wear served notice to the Council as the lessee, to vacate the land with effect from the end of August 2005. Additionally, an application to develop the site for housing has been submitted to the Council.
3. At the last meeting of the Community Services Committee on 21st September 2005, Members will recall that an informal extension to the deadline for vacating the site had been obtained. It is still the case that this arrangement had no agreed timescale and could be extended indefinitely or ended at very short notice.

#### **recent developments**

4. Since the Committee last met two meetings have taken place:
  - a. A public meeting at Howden-le-Wear Community Centre attended by the Deputy Chair of Community Services, Deputy Leader of the Council, Acting Director of Community Services and the Acting Head of Community and Cultural Services. A representative of Wimpey Homes also attended.

The meeting was "spirited" but constructive and some progress was made on both sides in terms of understanding the issues. As a consequence of the public meeting the Deputy Chair of Community Services undertook to speak privately with the representative of the allotment holders which led to:

- b. A meeting at the Civic Centre on 24th October attended by the Deputy Chair of the Community Services Committee, the Acting Director of Community Services, the allotment holders' representative and two representatives of Wimpey Homes, the potential developer.

5. In addition to these meetings discussions and exchanges of correspondence have taken place between officers of this Council and colleagues at Durham County Council.

**current situation**

6. As a result of the activity referred to earlier, significant progress has been made in terms of:
- Contributions the potential developer can make to resolving the situation.
  - What the allotment holders will or will not accept in terms of an alternative location.
  - The role of Wear Valley District Council in enabling a solution to the problem.
7. The allotment holders are currently considering an alternative site which was discussed in detail at the meeting of 24th October. Their responses to the issues arising from the consideration of the proposed alternative will be key to a successful resolution within a reasonable timescale.

**conclusion**

8. Every effort is being made by the relevant Members and officers of Wear Valley District Council who are working with all concerned parties to resolve this issue within a time frame which the land owner is prepared to tolerate. There is some optimism that a solution may be close.

**RECOMMENDED** that Members note progress to date and endorse the actions of officers and authorise them to continue to act as broker for a solution.

---

<b>Officer responsible for the report</b> Max Coleby Acting Director of Community Services Ext. 218	<b>Author of the report</b> Max Coleby Acting Director of Community Services Ext. 218
--	--

---

**COMMUNITY SERVICES COMMITTEE**

**16TH NOVEMBER 2005**

---

Report of the Acting Director of Community Services

**WOLSINGHAM AND BISHOP BARRINGTON SCHOOL SPORTS HALLS AGREEMENTS**

**purpose of the report**

1. To seek Members' approval for a proposed agreement with Wolsingham School which formalises the arrangements for the use of the new sports hall by Wear Valley District Council.

**background**

2. Members will recall that officers of the Community Services Department of Wear Valley District Council, assisted by the Wear Valley Sport Action Zone (SAZ) Manager were heavily involved in the preparation of successful bids by both Wolsingham and Bishop Barrington schools for New Opportunities Fund lottery funding with which to construct new sports halls – one at each school.
3. It was always the intention that Wear Valley District Council would continue to be "partners" in those projects post construction. Specifically, the construction of the two sports halls, strongly facilitated by Wear Valley District Council, achieves objectives set out in the still current Sport and Recreation Strategy for Wear Valley which highlighted the need for sports hall provision in Weardale itself and Bishop Auckland.
4. The provision of these sports halls provides, in addition to curriculum use by the schools, the opportunity for extra-curricular and community use previously not available.
5. Essentially therefore, the ongoing partnership will be based on the regular paid use of the sports halls by relevant staff of Wear Valley District Council to deliver community based activities. This arrangement has mutually beneficial advantages. The District Council will be guaranteed time in the facilities which will enable them to deliver a wider range of community activities which will meet the physical activity, educational, sports development, anti-social behaviour, etc., objectives of the Council – whilst the schools will benefit from guaranteed income streams.
6. The attached agreement relates specifically to Wolsingham School as their sports hall will be opening in November 2005. If approved by Members, this agreement will be replicated for Bishop Barrington School sports hall which it is anticipated will open early in 2006.

7. It is worth noting that, with the continued assistance of the officers of Wear Valley District Council and the SAZ Manager, the two schools are working in partnership to the extent that they are jointly recruiting a Facilities Manager who will have day to day responsibility for the management of both sports halls.

#### **financial implications**

8. Appropriate revenue provision has been made in the budgets of the Community Services Department with which to "buy" time in both sports halls thus enabling the delivery of community-based activities.

#### **legal implications**

9. The attached agreement, if approved, reflects a commitment to the project for an initial three year period – and will guarantee the purchase of time in the sports halls in 2005/06, 2006/07 and 2007/08.

#### **crime and disorder implications**

10. The availability of the sports halls, particularly for winter use, will enable Wear Valley District Council's staff to promote a greater range of more attractive diversionary activities for target groups.

#### **conclusion**

11. The attached proposed agreement represents the culmination of over three years of extremely close working between the two schools, Wear Valley District Council and Wear Valley Sport Action Zone which has enabled two brand new community facilities to be provided in the District.

**RECOMMENDED** that Members approve the proposed agreement between Durham County Council, Wolsingham School and Wear Valley District Council for the joint use of the new sports hall and that the same agreement, suitably amended, be also approved in respect of the sports hall at Bishop Barrington School.

---

<b>Officer responsible for the report</b> Max Coleby Acting Director of Community Services Ext. 218	<b>Author of the report</b> Max Coleby Acting Director of Community Services Ext. 218
--	--

---

## ANNEX 4

THIS AGREEMENT is made the Seventeenth day of October Two Thousand and Five.

### BETWEEN

1. **DURHAM COUNTY COUNCIL** of County Hall, Durham, DH1 5UL  
("The County Council")

and

2. **THE GOVERNING BODY** of Wolsingham School and Community College, Leazes Lane, Wolsingham, Bishop Auckland, County Durham, DL13 3DN

and

3. **WEAR VALLEY DISTRICT COUNCIL** of Civic Centre, Crook, County Durham, DL15 9ES ("WVDC")

### 1. RECITALS

1.1 This Agreement has the status of a "transfer of control agreement" under the provision of Section 40 and Schedule 13 of the School Standards and Framework Act 1998.

1.2 The County Council as Local Education Authority are the owners of the School premises and are responsible for the provision of facilities thereat.

1.3 The County Council have recently built and equipped the School Sports Hall at Wolsingham School and Community College with financial assistance from the New Opportunities Fund on premises owned by the County Council.

1.4 The Governing Body, as the body primarily responsible for the control of the use of the School premises, wishes to enter into this Agreement in order to make the Sports Hall available for use by the local community, in recognition of the New Opportunities Fund making available financial support. The Governing Body is a 'voluntary organisation' for the purposes of the Local Government (Miscellaneous Provisions) Act 1976.

1.5 WVDC enters into this agreement under powers contained in the Local Government (Miscellaneous Provision) Act 1976 and the Local Government Act 2000.

## **2. AIMS**

- 2.1 The parties hereto agree to support the development of sports, physical activity and healthy living school premises in order to pursue the following aims.
  - 2.1.1. To increase and improve the quality of sporting opportunities for the pupils of the school and to extend their curricular and extra curricular sports activities;
  - 2.1.2. To provide additional opportunities for local people and organisations to participate in sporting and healthy living activities and develop their skills;
  - 2.1.3. To develop the school as one of three sporting hubs for Wear Valley.
- 2.2 Wear Valley District Council (WVDC) has agreed to make available financial support of a capital nature to the County Council as owners of the school premises in pursuance of the above aims and subject to the undertakings provided by the other parties hereto.

## **3. OBJECTIVES**

In accordance with the above aims this Agreement will have the following objectives:

- 3.1 To maximise use of the facilities during term time 8.00am – 6.00pm and the school holidays between 8.00am and 8.00pm.
- 3.2 To give priority use to sports based projects during the community use period.

“Community Use Period” being:

6.00pm – 9.00pm weekdays during school term time  
9.00am – 9.00pm weekends and school holidays

- 3.3 To promote and establish a programme of sports, physical activity and healthy living development initiatives aimed at attracting new participants.
- 3.4.1 To operate a balanced program of use which satisfies school curriculum and extra-curriculum sporting needs and further provides for a wide range of community use, where feasible, including provision for:
  - 3.4.1 Sports development initiatives;
  - 3.4.2 Casual use;



3.4.3 Organised club sessions;

3.4.4 Adult education sessions.

#### **4. MARKETING PROMOTION**

Wear Valley District Council will be responsible for and will meet the cost of marketing and promoting the facility in accordance with the agreed aims, objectives and targets.

#### **5. MANAGEMENT**

5.1 The Governing Body of the school with financial assistance from WVDC will resource, manage and routinely maintain it in a manner that will allow achievement of the agreed objectives.

5.2 The Governing Body undertakes:

5.2.1 To make available the facility on the occasions and times herein specified;

5.2.2 To provide heat, light, water and such other amenities as are required for the facility and its intended use;

5.2.3 To account to the appropriate undertaking in respect of the cost of gas, fuel, oil, electricity, water, rates and taxes which may be attributable to such use of the facility. The Governing Body of the school will be responsible for such costs and will account for them accordingly.

5.3 Responsibility for ongoing maintenance and repair of the facility shall be borne by the Governing Body and the County Council in accordance with any scheme of delegation in force.

5.4 WVDC will assume responsibility for the condition of the facility during their periods allocated for community use.

5.5 WVDC will establish a practical policy framework for managing and operating the facility during designated periods of community use. Within any financial constraints imposed by legislation this framework should seek to enable:

5.5.1 A policy of affordable pricing which clearly demonstrates the capability of achieving the targets for community use defined above;

5.5.2 The promotion and forward planning of development activities;

- 5.5.3 Equal opportunities of access for the principal user groups;
- 5.5.4 Flexibility to extend access beyond the defined community use periods provided that this does not adversely effect the school curriculum requirements, and conversely to relinquish control temporarily on reasonable request and notice given by the Governing Body;
- 5.5.5 In consultation with Facilities Manager who shall be appointed by the Governing Bodies of Wolsingham School and Community College and Bishop Barrington School, easy and accessible arrangement for use;
- 5.5.6 Provision of childcare facilities when appropriate and feasible to allow greater parent participation;
- 5.5.7 Regular review of the program.

## **6. FINANCE**

- 6.1 WVDC will agree to make the following financial commitments to support the school on fulfilling the obligation to ensure the running of the Sports Hall is financially sound as contained in the revised 3 year business plan for the Sports Hall.
  - 6.1.1. WVDC agrees that all revenue generated from charges levied for facilities and during community use periods will be forwarded to the Governing Body for the period covered by the three year business plan. Any revenue generated will be used as a contribution towards the following:-
  - 6.1.2 Staffing and training overheads in connection with the Sports Hall.
  - 6.1.3 Improving and increasing the stock of equipment for use in connection with the Sports Hall.
  - 6.1.4 Providing contingency or sinking fund for major maintenance, repairs and ultimately renewal of fixed life elements of the Sports Hall.
- 6.2 During the period detailed in 6.2.1. and 6.2.2,WVDC agrees to hire/use the Sports Hall for such periods as shall provide the Governing Body with income as detailed in 6.2.1. and 6.2.2, such income the Governing Body agrees to use in accordance with 6.1.2, 6.1.3. and 6.1.4.

6.2.1. 1<sup>st</sup> April 2005 to 31<sup>st</sup> March 2006 £10,000

6.2.2. 1<sup>st</sup> April 2006 to 31<sup>st</sup> March 2007 £20,000

6.3 Sports Hall finances will be subject to annual external audit to ensure that sound financial control and procedures are in place.

## **7. AUTHORITY AND DIRECTIONS**

7.1 The County Council and the Governing Body undertake to use all reasonable endeavours to procure that those persons employed at the school who are associated with the project comply with the terms of this agreement.

7.2 The execution and terms of this Agreement have been approved by the necessary meetings of the parties.

7.3 In so far as it is able under the provisions of Section 40 and Schedule 13 of the Schools Standard and Frame Act 1998 (or any further statutory modification or re-enactment thereof), the Durham County Council undertakes to make Directions, from time to time, to the Governing Body if such is necessary to ensure the compliance by the Governing Body with the terms of this Agreement. In doing so the County Council will have regard to the desirability of the school premises being made available for use by member of the local community, at times and prices which contribute to the achievement of the aims and objectives set out in this Agreement.

7.4 WVDC as principal community users will undertake to comply with the directions and provisions made by the Local Education Authority regarding use of the school premises (attached as Appendix 1)

Signed (on behalf of WVDC) .....

Name (printed): .....

Title: .....

Date: .....

Signed ( on behalf of the School) .....

Name (printed) .....

Title .....

Date .....

**The Schedule referred to  
Part 1 - Directed Lettings**

1. Any person or organisation (the Applicant) is formally requesting use of the Facilities for delivery of a structured sporting activity shall comply with the following provisions. Failure to meet any of the elements below will result in the discontinuation of the community use agreement with that Applicant.
  - (a) Application for a directed letting must be made to the School in writing, with full details of the nature of the Applicant and the sporting activity to be delivered. The School should be given two contacts for the Applicant.
  - (b) Any Directed Letting shall run for a minimum half term period unless otherwise agreed - a weeks notice should be given if, for any reason any delivery session is to be cancelled.
  - (c) No application can be made by a Sports Club unless it is affiliated to its Sport Governing body
  - (d) All applicants must give evidence that the people leading sessions are appropriately qualified and CRB cleared, and that the Applicant has an adopted child protection policy.
2. Where Applicants intend to pass a charge to participants in the Sporting Activity this must be agreed in advance with the School.
3. The Applicant undertakes with the School
  - (a) Applicants will respect and will procure that all participants respect the school facilities and maintain standards of behaviour in line with school policy.
  - (b) No additional marks will be made to the hard court or playground areas.
  - (c) Litter will be removed from the site at the end of each session.
  - (d) The Applicant will carry out necessary risk assessments of the Facilities and deal, (appropriately) with any identified hazards. The Applicants will notify the School of any items that present a significant risk - eg needles/glass.
  - (e) Will not use grass pitches to the detriment of their quality. The School will notify the Applicant if pitches are unusable and, if available, will offer a hard court area as a back up.
  - (f) The School will have no liability for any injury damage or loss sustained or incurred by the Applicant or any participant during a directed letting.

## **Part II Casual Use of the Facilities**

Any Local Resident using the Facilities shall observe the following Rules and Regulations and such other reasonable rules and regulations as the School may promulgate from time to time

- (a) Use must not be made of the Facilities to the detriment of organised and structured activity sessions that will also be delivered on site.
- (b) The Facilities should be used for their intended purposes - ie participation in formal and informal play and sport.
- (c) Use of grass pitches is restricted in poor weather.
- (d) Litter should not be dropped on site.
- (e) There will be no access to school buildings.
- (f) Activity is undertaken at the users own risk. The School will not be liable for any injury damage or loss of equipment resulting from use of the Facilities.

## COMMUNITY SERVICES COMMITTEE

16TH NOVEMBER 2005

---

### Report of the Acting Director of Community Services **PROVISION OF PUBLIC CONVENIENCES**

#### **purpose of the report**

1. To respond to Members' request for a further report on this issue following site visits to some facilities subsequent to consideration of recommendations at the last meeting of this Committee held on 21st September 2005.

#### **background**

2. At their meeting of 21st September 2005 Members considered revisions to previous proposals regarding future levels and standards of provision of public conveniences. Specifically, revised proposals in respect of Bishop Auckland Bus Station, Escomb and St. John's Chapel were proposed. Arising from the ensuing debate it became clear that Members wished to accede to a request to reconsider proposals in respect of four sites in the mid and upper Weardale area, namely:
  - St. John's Chapel
  - Daddry Shield
  - Edmundbyers
  - Stanhope Recreation Ground
3. In this regard the Acting Director of Community Services was instructed to revisit these sites with Councillor John Shuttleworth and to report back to the next meeting of the Committee (16th November 2005). These site visits took place accompanied by the Head of Service Contracts and the Council's Facilities Manager on 30th September 2005.

#### **results of the site visits**

4. Attached is a schedule (Annex 6) setting out the original proposals and the revised proposals considered at the Community Services Committee of 21st September 2005. It can be seen that, as a consequence of the site visits of 30th September 2005 no changes are proposed in respect of Daddry Shield or Stanhope Recreation Ground.

5. It should be noted that Councillor John Shuttleworth strongly advocates the retention of the Daddry Shield facility. However, as the St. John's Chapel facility is only 1060 metres (just over half a mile) away it is considered inappropriate to also incur the expenditure required to upgrade the Daddry Shield facility (including DDA compliance) when it is proposed that there will only be twelve public conveniences in the entire District.
6. In summary therefore, it can be seen at the schedule that revised proposals are set out regarding the Edmundbyers and St. John's Chapel facilities. These revised proposals were developed directly as a result of the site visits.

### **financial implications**

7. In order to progress these matters the Facilities Manager has been requested to obtain quotations for the cost of achieving the revised proposals at Edmundbyers and St. John's Chapel.

**RECOMMENDED** Members instructions are requested regarding the proposals set out in the attached schedule.

---

**Officer responsible for the report**  
Max Coleby  
Acting Director of Community Services  
Ext. 218

---

**Author of the report**  
Max Coleby  
Acting Director of Community Services  
Ext. 218

---



**PROVISION OF PUBLIC CONVENIENCES**

**ANNEX 6**

	<b>SITE</b>	<b>INITIAL PROPOSAL</b>	<b>PROPOSAL 21.9.05</b>	<b>PROPOSAL AS AMENDED BY SITE INSPECTION 30.9.05</b>	<b>PRIORITY</b>
1	Edmundbyers	Demolish – provide single unisex toilet unit	No change	Refurbish existing facility and provide – male at one end and joint female/disabled multi sex provision at the other end.	7
2	Wearhead	Make DDA compliant as part of ongoing corporate programme.	No change	No change	N/A
3	St. John's Chapel	No proposed alterations to existing. Utilise Town Hall/ Barrington Rooms in order to achieve DDA compliance.	Demolish existing and replace with single unisex accessible toilet.	Refurbish existing facility and create combined ladies/unisex disabled facility at one end. Provide male at other end.	6
4	Daddry Shield	Demolish	No change	No change	N/A
5	Stanhope (Recreation Ground)	Demolish and replace with single unisex toilet unit.	No change	No change	2
6	Stanhope (Dales Centre)	Make DDA compliant as part of ongoing corporate programme.	No change	No change	N/A
7	Wolsingham (Recreation Ground)	Demolish and replace with single toilet unit which is DDA compliant.	No change	No change	3
8	Willington Lido	Provide single unisex toilet unit	No change	No change	5
9	Escomb	Alterations to existing toilet to provide a unisex accessible toilet	Sell existing toilet to resident. Provide single unisex toilet unit. (NB possible revenue from sale).	No change	4
10	Bishop Auckland Bus Station	Demolish existing – replace with 3 unit toilet facility.	Refurbish existing in view of proposed development.	No change	8

### AUTOMATIC PUBLIC CONVENIENCES

	<b>SITE</b>	<b>PROPOSAL 7.9.04</b>	<b>PROPOSAL 21.9.05</b>	<b>PROPOSAL AS AMENDED BY SITE INSPECTION 30.9.05</b>	<b>PRIORITY</b>
11	Bishop Auckland Theatre Corner	Remove and reinstate ground.	No change	No change	3
12	Willington Main Street	Remove – replace with single unisex unit	No change	No change	2
13	Crook Market Place	Remove and replace with three unit unisex facility.	No change	No change	1
14	Frosterley	Remove and reinstate ground.	No change	No change	4
15	Tow Law (Main Street)	Remove and reinstate ground.	No change	No change	5

## COMMUNITY SERVICES COMMITTEE

16TH NOVEMBER 2005

---

### Report of the Acting Director of Community Services **WORKING FOR HEALTH AWARD**

#### **purpose of the report**

1. To inform Members of partnership working with the PCT around improving the health of employees across the District and to seek approval for the District Council as one of the largest employers in Wear Valley to pursue the Working for Health award.

#### **background**

2. Much has been written about the health of the nation contained within the White Paper "Choosing Health". Wear Valley is ranked highly on the indices of deprivation and this Council is addressing many of these issues through mainstream leisure facility provision and initiatives such as:
  - Healthy Living Partnership and the GP Referral and Cardiac Rehabilitation programmes
  - Community Physical Activity Co-ordinators
  - Positive Futures
  - Sports club development
  - Special events
  - Walking the Way to Health
  - Wellness on Wheels
  - Arts development
3. Employers in Wear Valley also need to recognise their role in maintaining a healthy workforce which can lead to increased motivation and better business performance. The CBI estimate that the equivalent of 30 million working days are lost to sickness absence, costing around £13 billion annually. Ten days per employee were lost to sickness for Wear Valley District Council last year. This has fallen from a previous average of 13.6.
4. County Durham Primary Care Trust has been successful in securing funding for a three year project called One Stop Fit for Work. In addition to employing a Scheme Co-ordinator the project aims to:
  - Create and strengthen partnerships between local business community services and public health providers.
  - Develop workplace physical activity "hubs" using leisure and community facilities.

- Signpost employers and employees on to physical activity and health opportunities.
  - Provide ongoing support to work towards the County Durham Working for Health Award Scheme, enabling a holistic approach to workplace health to be adopted.
5. The Project Officer is working with organisations of more than 50 employees to support them in getting their employees active and healthy. Much of this work necessarily will be done in partnership with Wear Valley in providing opportunities for physical activity.
  6. The PCT has developed the Working for Health awards scheme to acknowledge efforts made by employers and employees. An employers information booklet is attached at Annex 5 for information.
  7. Wear Valley District Council should adopt a high profile role not only by working in partnership with the PCT on delivering this initiative District-wide but also as one of the District's largest employers. Wear Valley District Council should sign up for the award scheme and work towards achieving the highest level as a good example to employers within the District and as a genuine attempt to reap the benefits for the workforce which helps towards the corporate "mantra".
  8. The partnership work will include providing information on physical activity and improving access to facilities. Visions Leisure Club is the main provider of gym based physical activity in the District. It is planned to launch a corporate membership scheme which will tie in with the One Stop project and the Working for Health award.
  9. To encourage more Council employees and elected Members one initiative is to expand the staff membership scheme for Visions to include evenings and weekends and be open to elected members.

### **financial implications**

10. There are no external costs to pay to sign up to the award scheme. The introduction and promotion of a corporate membership scheme should be able to generate income. At this stage it is not possible to accurately estimate income until the pricing structure of such a scheme has been established.

### **human resource implications**

11. The Personnel Section has been consulted on this and accepts a working group will need to be set up with representatives from Community Services (health and fitness professionals), Personnel, Trade Unions and the Communications Forum in order to pursue this award but that the work would not be onerous.

## **conclusion**

12. The pursuance and achievement of the Working for Health awards will have a number of benefits for the District Council. Officer assessment is that the Council is well underway to achieving the bronze award. In order to pursue the award it is proposed to work jointly across the Council in the production of an action plan.

- RECOMMENDED**
- (i) that Members endorse the work of officers so far.
  - (ii) that Members duly authorise officers to pursue the awards scheme.
  - (iii) that a joint working party be set up with membership from exercise professionals of Community Services, Trade Unions, Personnel and Communication Forum.
  - (iv) that an action plan be written for further consideration by this Committee on achievement of the awards.
  - (v) That officers work with the One Stop project officer to launch the scheme mid January 2006.

---

**Officer responsible for the report**  
Max Coleby  
Acting Director of Community Services  
Ext. 218

**Author of the report**  
Andrew Frankcom  
Acting Head of Community & Cultural Services  
Ext. 221

---