

## **Environment & Health and Community Safety & Strong Communities Scrutiny**

Councillors; J. I. Agnew, R. Alderson, A. Atkinson, D. Bennett, D. Broadley, M. Campbell, H. Christer, T. Clark, B. Cook, G. Coulson, E. J. S. Edwards, R. Ellis, B. Gray, R. Hemsley, D. Hicks, P. D. Hughes, J. C. Hunter, L. Marshall, I. McElhone, D. V. McMahon, S. E. Mellor, O. Milburn, P. Murray, J. Nicholson, R. Ord,

T. Parry, W. Stelling, O. L. Temple, F. Todd, D. Walton, M. Westgarth, T. Westgarth, J. Wilson

Dear Councillor,

Your attendance is invited at a meeting of the Environment & Health and Community Safety & Strong Communities Scrutiny to be held in the Council Chamber, Civic Centre, Consett on 9th October 2008 at 6:00pm for consideration of the undernoted agenda.



**MIKE CLARK**

**Chief Executive Officer**

### **Agenda**

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any disclosure by Members of personal interests in matters

ont he agenda, identify the item on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.

**3. MINUTES**

To approve the minutets of this panel's meeting held on 3rd July 2008 as a correct record. (Herewith 'A')

Attached Documents:

[MINUTES A](#)

**4. SHOTLEY BRIDGE HOSPITAL STAKEHOLDER GROUP - UPDATE**

A presentation will be given on the above.

**5. SEIZING THE FUTURE**

David Gallagher and Debbie Edwards from the Primary Care Trust will be in attendance to give a presentation on the above.

**6. ENVIRONMENTAL CAMPAIGNS (ENCAMS)**

To consider the report of the Director of Environmental Services (Herewith 'B').

A full copy of the document will be circulated at the meeting.

Attached Documents:

[ENVIRONMENTAL CAMPAIGNS \(ENCAMS\)](#)  
[ENCAM APP 1](#)

**7. ENVIRONMENTAL ISSUES - FEEDBACK UPDATE**

An update will be provided on the above at the meeting

**8. COUNCIL TRANSITIONAL PLAN - PROGRESS UPDATE**

To consider the report of the Director of Corporate Administration and Policy. (Herewith 'D')

Attached Documents:

[COUNCIL TRANSITIONAL PLAN - PROGRESS UPDATE](#)

Agenda prepared by Gemma Donaghy, Democratic Services

Tel: 01207 218249 Email: [g.donaghy@derwentside.gov.uk](mailto:g.donaghy@derwentside.gov.uk)

23rd September 2008



**JOINT ENVIRONMENT & HEALTH AND  
COMMUNITY SAFETY & STRONG COMMUNITIES SCRUTINY PANEL**

Minutes of a joint Environment & Health and Community Safety & Strong Communities Scrutiny Panel held in the Council Chamber, Civic Centre, Consett on 3<sup>rd</sup> July 2008.

**Present:**

**Councillor L. Marshall (Chair)**

Councillors: J.I. Agnew, R. Alderson, D. Broadley, M. Campbell, R. Cook, G. Coulson, E.J.S. Edwards, R. Hemsley, D. Hicks, J.C. Hunter, I. McElhone, S.E. Mellor, J. Nicholson, R. Ord, T. Parry, W. Stelling, O.L. Temple, D. Walton and M. Westgarth.

**In Attendance:**

Councillors: D.I. Barnett, K. English, S.J. Rothwell, A. Shield and E.J. Williams.

**Apologies for Absence**

Apologies for absence were submitted on behalf of Councillors: A. Atkinson, D. Bennett, H. Christer, T. Clark, R. Ellis, W. Gray, P.D. Hughes, D.V. McMahon, O. Milburn, P. Murray, F. Todd, T. Westgarth and J. Wilson.

**1. DECLARATION OF INTERESTS**

The following declarations of interest were made:

A) Councillors L. Marshall, T.M. Parry and S. Mellor- declared an interest in item 6 – Transitional Plan as all were - Green Corridor Board Members.

**2. MINUTES**

A) The minutes of the Environment & Health Scrutiny Panel held 10<sup>th</sup> April 2008 were agreed as a correct record.

B) The minutes of the Community Safety & Strong Communities Scrutiny Panel held 18<sup>th</sup> March 2008 were agreed as a correct record.

### **3. STRATEGY FOR CHILDREN AND YOUNG PEOPLE IN DERWENTSIDE**

The Principal Youth Engagement Officer introduced members of the Youth Panel who were in attendance to present the above strategy. The report informed Members of work undertaken with young people across Derwentside to develop a Youth Strategy and to seek views on its potential adoption by the Council. The presentation included:

- Education & Economy
- The Environment
- Feeling Healthy & Staying Safe
- Having a say
- Things to do
- Housing
- Priorities & Targets for 2008-2009.

The Director of Corporate Administration and Policy commented that recognising young people was part of the Corporate Plan and after this strategy had been considered by Scrutiny it would be forwarded to Council for approval.

The Chairman advised that he had spoken to the Chair of Scrutiny at Durham County Council and the Youth Panel were to be invited to give a presentation on this strategy to the County Council.

The Chairman asked if there were any comments questions on the strategy. Councillor Campbell congratulated the Youth Panel on the strategy however, he had concerns regarding the issue in part 5 "Things to Do" – item 9 – An off road motorbike track. In his opinion this was well intended but mis-directed as this was considered a dangerous activity and he did not want to take this forward as there would be a lot of health and safety issues to contend with.

Lengthy discussion ensued on the issue of an off-road motorbike track, types of off-road bikes and perceived anti-social behaviour of riders of the off-road bikes. Councillor Barnett advised that a properly organised track accredited by a recognised organisation would have strict conditions to adhere to and be inspected to ensure compliance with health and safety issues. The motorcycles would be provided by the organisers and participants would only be allowed on the track when they had completed the correct training. Councillor Stelling advised that this issue had been raised a number of years ago and officers had been tasked to look for a suitable site across the District.

#### **RECOMMENDATION:**

1. That the Panel recommend that the Youth Strategy be approved by the Council with a caveat that the issue of safety of the off-road tracks for motorbikes be given further consideration regarding health and safety issues by Council.

#### **4. ENVIRONMENTAL ENFORCEMENT OFFICERS / WARD CLEANING MATTERS**

Councillor I. McElhone read out a letter dated 14 March 2008 which he had submitted for consideration regarding Environmental Enforcement Officers / Ward Cleaning Matters (copies which had been circulated with the agenda papers for this meeting as Item 4). He requested that the following two issues be debated; firstly, use of Environmental Enforcement Officers and secondly the standard of litter / rubbish picking in certain areas of his ward.

He highlighted that a certain amount of action was taken last year to engage the services of two Enforcement Officers in certain Ward areas throughout Derwentside. Their role would have been to enforce control of problems such as Dog Fouling, Littering etc. Unfortunately, these services had not been secured due to recruitment and Police check problems. He advised that Durham City and Easington councils employ wardens and suggested it would be interesting to compare the overall level of littering against these areas and that Derwentside again consider employment of Environmental Enforcement Officers. Discussions had taken place with Officers who had been sympathetic to these concerns however, matters of funding and the upcoming Unitary Council had been factors which had hindered the employment of Enforcement Officers. He further advised of concerns raised by local residents regarding the high level of rubbish / dog fouling in the area when compared to their previous location. He suggested that the wheels be put in motion to recruit and retain Enforcement Officers prior to the change over to the new Unitary Authority.

Discussion ensued and Members raised the following points:

- Support for the employment of Environmental Enforcement Officers.
- Litter / dog fouling were two of the most frequent issues reported to local Councillors by residents.
- Education and enforcement - a two-pronged approach was needed.
- Data needed on litter / dog fouling enforcements issued throughout the District.
- Vital to get community involved and educated regarding litter / dog fouling.
- Produce leaflets giving information on how to report issues such as litter / dog fouling. Also information on who to contact for enforcement.

The Director of Corporate Administration and Policy advised that support for Environmental Enforcement Officers had not been included in the budget and under local government reorganisation permission to recruit for these posts would be required from the new unitary council. He further advised that one of the LGR Workstreams was looking at the issue of wardens across the county and this may be one way to take this issue forward.

**RECOMMENDATION:**

1. Officers to prepare a report for the next meeting of the Scrutiny Panel containing the following information:-
  - Details of how NRF funding was spent and information on the work carried out by Groundwork regarding education on littering during 2007.
  - Data / statistical information on dog fouling / litter enforcements.

**5. THE LOUISA CENTRE ANNEXE – FEASIBILITY STUDY**

The Principal Youth Engagement Officer presented a feasibility study of The Louisa Centre Annexe, Stanley completed by Redesign YOUTH CIC Ltd. May 2008.

Discussion ensued on the feasibility study. Councillor Parry highlighted that the existing youth Centres and community centres were being underused and she felt another facility would take young people away from their own community. She suggested it may be more beneficial to employ youth workers who could work at the existing youth / community centres or provide more facilities for after school activities. She also asked for further details on the number of people who had been consulted in the study. In response the Principal Youth Engagement Officer advised that this study had been commissioned by his predecessor and therefore did not have all the details however he did confirm that the Youth Panel had been consulted on this issue. He further advised that a steering group had been led by Councillor A. Taylor and consisted of members of the Youth Panel and other partners.

Councillors also raised the following concerns:

- Who would run the facility?
- It was not clear what the facility was supposed to achieve.
- The legal issues regarding the stipulation for education use and possible claw-back of the funding grant.

The Director of Corporate Administration and Policy advised that this issue had been discussed at Executive on 9<sup>th</sup> June and in light of the local government review Executive had referred this for the County Council to consider with a recommendation for Option One

The Chair suggested that a request be made to the County Council that a Member of this Scrutiny Panel be included on any consultation forum / discussions which take place on this project. This information could then be fed back to the Panel.

**RECOMMENDATION:**



That Councillor S. Mellor be nominated as the representative of this Panel on any consultation forum / future discussions with the County Council on the project for the Louisa Centre Annexe.

### **DECLARATIONS OF INTEREST**

Discussion ensued on whether there was a need for District Councillors who had also been elected to the new unitary council to declare an interest. Officers were requested to take legal advice on this issue and to inform Councillors for future meetings. Following the discussion, Councillor W Stelling declared an interest in the following item of business (as a Member of the new unitary council), he left the meeting and took no part in the discussion or any decision made.

**Councillors L. Marshall, T.M. Parry and S. Mellor declared personal interests in the following item of business - as Board Members of the Green Corridor – it was agreed that they be allowed to remain in the meeting.**

### **6. TRANSITION PLAN – PROGRESS REPORT**

The Director of Corporate Administration and Policy presented the report which advised that in common with the other Durham Districts, the Council recently agreed a Transition Plan to aid the process of transferring responsibility for its functions and localities to the County Council by Vesting Day on 1<sup>st</sup> April 2009.

Implementing the Transition Plan was clearly to be critical for the District Council. In order to assist in this process, this joint panel had been tasked with monitoring its progress, and a summary of the current position against the various targets had been attached to the report.

The Director of Corporate Administration and Policy highlighted the following:

- CCTV Network : - the Evaluation Officer was now leading on Place Survey as part of LGR process and this had resulted in a delay in the CCTV Evaluation.
- Community Engagement Mechanism: – Dual-hatted Members had been consulted and this was progressing to target.
- Careline: - Pilot scheme for Wardens to be based at Shotley Bridge Hospital – technical equipment had been ordered.
- Reducing Health Inequalities - Officer now in post. An event was planned for September – any Member interested in taking part / input into the event to contact the Director of Corporate Administration and Policy.
- Community Health Facilities - Shotley Bridge Hospital – report awaited from PCT.
- Disposal of woodland to Groundwork West Durham & Darlington – consultation with Ward Councillors was taking place with regard to the disposal of the woodland assets at an under value.

- Revenue & Benefits Voice Software – Voice Risk Analysis.  
Councillor Barnett raised concerns regarding the misuse of this software. In response he was advised that this software was well established in the insurance industry and would help to identify vulnerable people who may need additional help.

## **7. FUTURE WORK PROGRAMME**

Councillor Edwards requested that regular updates from Derwentside Homes be included on the work programme.

**RECOMMENDATION:** Members contact The Director of Corporate Administration and Policy with any additional items for the work programme.

## **CONCLUSION OF MEETING**

The meeting closed at 7.37 p.m.

<b>TITLE:</b>	<b>LOCAL ENVIRONMENT QUALITY SURVEY</b>
<b>TO/ON:</b>	<b>COMMUNITY SAFETY &amp; STRONG COMMUNITIES AND ENVIRONMENT &amp; HEALTH JOINT SCRUTINY PANEL – OCTOBER 9<sup>TH</sup> 2008</b>
<b>BY:</b>	<b>DIRECTOR OF ENVIRONMENTAL SERVICES</b>
<b>PORTFOLIO HOLDER:</b>	<b>ENVIRONMENT</b>
<b>STATUS:</b>	<b>REPORT</b>

## **1. Purpose of Report**

- 1.1 The purpose of this report is to update Joint Scrutiny Panel with regard to the Local Environment Quality Survey carried out during 2006/07 and 2007/08. A full report detailing the results of the survey will be distributed to members at the meeting.

## **2. Background**

- 2.1 The Department for Rural Affairs (DEFRA) commissioned ENCAMS (Environmental Campaigns), who run the Keep Britain Tidy Campaign, to undertake an independent survey of environmental issues, such as litter and graffiti, in every district council area in England between April 2006 and March 2008.
- 2.2 The aim of this work was to report on how much litter, graffiti and fly posting are found in each council area within streets, parks, town centres and other places that the public visit for work and recreation. The report is designed to give councils detailed information on the nature and scale of any problems, helping them to target resources effectively and improve standards.
- 2.3 Results from the first 174 district councils were published in 2006/07 and the results from the second survey carried out during 2007/08 were published in September of this year. This local level survey builds upon the existing national survey which is carried out by Defra annually by ENCAMS.

## **3. Relevant Material Considerations**

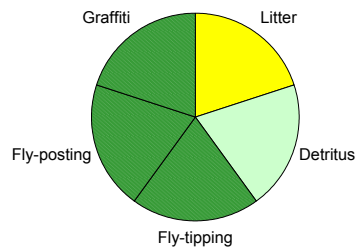
- 3.1 The Local Environment Quality Survey includes the results of over 130,000 sites that have been visited across every English council area during this two year project and offers local councils a clear understanding of the measures required to make the areas they manage better for local people. This information can therefore now be used as a valuable tool to inform local decisions with regard to prioritising funding to ensure that resources are targeted where they can achieve the greatest impact.

- 3.2 The results for Derwentside are included within the Local Environment Quality Survey undertaken during 2007/08 and headline information from this survey is included in Appendix 1 for Member's information.

#### **4. Recommendation**

- 4.1 Members of the Joint Scrutiny Panel are requested to note the content of this report and the associated presentation.

**Overall Environmental Standards  
in Derwentside District Council**



■ Good
 ■ Satisfactory
 ■ Unsatisfactory
 ■ Poor

The chart above shows overall standards of five headline environmental issues, surveyed during the 2007/2008 year.

In essence, the chart gives a “snap shot” of how well an area is performing on the environmental issues which are often of greatest concern to the public where they live.

The five environmental issues covered in the chart above are:

- Litter - Items of litter that have generally been discarded by members of the public;
- Detritus – Generally small items of granular or organic material (grit, old leaf/blossom fall, sand etc.), which, where found, can make an area appear “grubby” and uncared for;
- Fly-tipping – Illegally dumped waste ranging in size from a black bin liner to multiple lorry loads of dumped building rubble;
- Fly-posting – Posters, stickers and notices that are illegally displayed on public and private property – from posters advertising a car boot sale to those advertising a record release; and
- Graffiti – Illegal or unauthorized defacing of public or private property, from juvenile scrawls to large murals.

The key is split into four colours and describes the overall average standard found throughout the council area. A brief description of the four standards, from ‘Good’ to ‘Poor’, is given below:

‘Good’ – **There is an absence, or an insignificant level**, of the relevant environmental issue and therefore most people would not consider there to be a problem; however, isolated incidences of low standards may still be present.

‘Satisfactory’ – **There are low levels** of the relevant environmental issue, which are unlikely to be noticed or to cause offence. Therefore, most of the time, most people would not consider there to be a problem; however, incidences of low standards may still be present.

‘Unsatisfactory’ – Most **people would consider that there is a problem** with the relevant environmental issue. Some may feel standards are poor enough to complain. It is also likely that low standards will be present in a greater number of places.

‘Poor’ – Most **people would consider that there is a significant problem** with the relevant environmental issue. Low standards will be found regularly and there are likely to be widespread complaints.

For more in-depth information on the survey findings, definitions and the gauge chart please [click here](#).

## Derwentside District Council – Gauge Chart

The 'Gauge Chart', which follows, provides a far greater level of detail to the previous chart.

It summarises the local environmental quality standards that were found within the Council area across an extended list of 32 environmental issues that are important to most people's quality of life. Some of these issues can also impact on the Council's ability to deliver environmental services, such as the sweeping of its streets.

### Presentation of survey results

The 'Gauge Chart' uses the same colour code as the previous chart, with standards falling into one of four categories:

Good	- dark green
Satisfactory	- light green
Unsatisfactory	- yellow
Poor	- red

However, in this chart, each of the four categories are subdivided into four coloured blocks to illustrate where a particular issue falls within the broader classifications of Good, Satisfactory, Unsatisfactory or Poor.

For example, if a particular environmental issue has four dark green blocks this means it is graded at the highest end of 'Good'. However, if it has just one dark green block it is at the lower end of 'Good'. If the chart shows just one or two yellow blocks in the 'Unsatisfactory' category, this could mean that there is scope to improve standards relatively easily by better targeting of existing resources thereby taking it out of 'Unsatisfactory' and into 'Satisfactory'.

Similarly, where cleansing standards in relation to litter or detritus are just one light green block into the 'Satisfactory' category, this could illustrate that standards could easily slip to being 'Unsatisfactory' in the absence of proper management of that issue.

### The environmental issues

The 32 environmental issues covered in the 'Gauge Chart' fall into seven groups and are described below:

**Cleansing** – This reports on the levels of litter, detritus (old leaf and blossom fall, grit etc.) and recent leaf and blossom fall found across a council area.

**Cleansing Related** – This reports on a range of cleansing related issues, the level of weed growth, the levels of graffiti, fly-tipping and fly posting and how well contained domestic and commercial waste (black sacks, wheeled bins etc.) placed out for collection were found to be.

**Highways** – Here, the survey looked at three factors that can make it difficult to clean an area – levels of obstruction, the physical condition of the highway (paved areas, road channels and carriageways) and levels of traffic. The word 'upstand' in relation to paved area obstruction means a raised edge against which effective sweeping or brushing can take place – its absence, for example, can impact on a council's ability to clean its streets.

**Street Furniture** – This reports on the condition of signs, benches etc, where they are found on the street.

**Litter Bins** – This reports on how clean and in what condition they were found, along with their level of fill – this is to say the amount of litter found in them.

**Bus Stops** – This reports on their general quality across a range of issues, including the levels of litter, staining, graffiti and fly-posting that were found.

































**Landscaping** – This reports on the general condition of landscaped areas across the council area and the levels of litter found in them.

To view the Gauge Chart please [click here](#)

### Notes:

In some cases the Council, particularly if it is a District Council, may not be responsible for maintaining some elements, such as highways and bus stops.

Extended LEQSE Year 2 - Derwentside District Council  
Gauge Chart of Environmental Indices for All Areas

	Cleansing Standards	
	Litter	
	Detritus	
	Leaf Fall	
	Cleansing Related	
	Weed Growth	
	Staining	
	Flytipping	
	Waste Placed Out	*
	Flyposting	
	Graffiti	
	Highway Infrastructure	
	Paved Areas Obstruction	
	Paved Obstruction No Upstand	
	Channel Obstruction	
	Paved Areas Condition	
	Channel Condition	
	Carriageway Condition	
	Road Marking Condition	
	Vehicle Flows	
	Pedestrian Flows	
	Street Furniture	
	Posts & Poles	
	Public Signs	
	Other Street Furniture	
	Buildings & Boundary Structures	
	Litter Bins	
	Cleanliness	
	Condition	
	Degree of Fill	
	Bus Stops Etc.	
	Litter	*
	Condition	 *
	Staining	 *
	Flyposting	*
	Graffiti	 *
	Landscaping	
	Litter	
	Maintenance	



\* Caution, small sample size, there may be limitations on data





<b>TITLE:</b>	<b>Council Transition Plan – Progress Update</b>
<b>TO/ON:</b>	<b>Community Safety &amp; Strong Communities and Environment &amp; Health Joint Scrutiny Panel – Thursday 9<sup>th</sup> October, 2008</b>
<b>BY:</b>	<b>Gordon Elliott Director of Corporate Administration and Policy</b>
<b>PORTFOLIO HOLDER:</b>	<b>Deputy Leader</b>
<b>STATUS:</b>	<b>Report</b>

## **1. Purpose of Report**

- 1.1 This report updates the Scrutiny Panel on progress with the Council's Local Government Review Transition Plan for the second quarter of 2008/09.

## **2. Background**

- 2.1 In common with the other Durham Districts, the Council recently agreed a Transition Plan to aid the process of transferring responsibility for its functions and localities to the County Council by Vesting Day on 1<sup>st</sup> April, 2009.
- 2.2 Within the plan, a number of key issues were detailed categorised around the Council's Corporate Aims. Those issues contained within the report were included to meet one of the following objectives:
- (i) to highlight projects/initiatives with a future funding shortfall to the County Council;
  - (ii) to highlight best practice;
  - (iii) to ensure community views are communicated to the County Council and that there are robust community engagement mechanisms post the District Council;
  - (iv) set out priorities for the forthcoming year;
  - (v) highlight on-going partnership arrangements for the County Council.

**3. Matters for Consideration**

- 3.1 Implementing the Transition Plan will clearly be critical for the District Council. In order to assist in this process, this joint panel has been tasked with monitoring its progress, and attached to this report is a brief summary of the current position against the various targets within the full document. Copies of the full plan are available in the Members' Library as well as being included in the Full Council agenda of 15<sup>th</sup> April, 2008.

**4. Recommendation**

- 4.1 Members are requested to note the content of this report and to note progress on implementing the Plan.

Transition Plan 2008/09  
Monitoring of Key Decisions – Quarter 2

Key Decision	Committee	Anticipated date Committee Report	Update with regard to progress	Responsible Officer	Revised Target date	Corporate Aim
<b>Corporate Administration &amp; Policy Directorate</b>						
CCTV Network	Executive	June 2008 – amended to July 2008 – Joint Scrutiny notified 4 <sup>th</sup> July 2008  Sept 2008 Evaluation Report Revised target date Dec 2008 – Scrutiny notified 4 <sup>th</sup> July 2008.	In consultation with Genesis. <b>Q2 Update:</b> Contract extension approved by Durham County until June 2009.  Delay in collating information and issues with regard to staffing resources.  CCTV 'Evaluation Officer' leading on Place Survey as part of LGR process and this has resulted in a delay in the CCTV evaluation.	Lee Spraggon	On target       December 2008	Community Safety pg 11
Community Engagement Mechanism	Executive  CYP Challenge Board	To be determined  October 2008	  Progressing to target	Angela Harrington	  On target	Strong Communities pg14
Derwentside Partnership	LSP Executive Board	July 2008 Priorities and resource allocation	Priorities for use identified, funding to be identified and allocated.  <b>Q2 Update:</b> Awaiting approval for Area Based Grant from the County Council.	Berni Whittaker	Target date revised to October 2008.	Strong Communities pg16

Transition Plan 2008/09  
Monitoring of Key Decisions – Quarter 2

Key Decision	Committee	Anticipated date Committee Report	Update with regard to progress	Responsible Officer	Revised Target date	Corporate Aim
Stanley Green Corridor	LSP Executive Board	July 2008 Update on succession plan	Progressing  <b>Q2 Update:</b> Request for extension on production of Succession Plan from Green Corridor Partnership.	Berni Whittaker	Target date revised to October 2008.	Strong Communities pg 17
Customer Services	Executive	June 2008 Accreditation	Reviewing approach by all 7 districts and county with regard to which accreditation will be adopted.  There are no further updates for Quarter 2.	Lee Spraggon	Accrediting the County Control Centre rather than all Districts is under consideration. If approved (by government) report to Exec will not be required.	Strong Communities Pg 18
Play Partnership & Play Strategy	Durham CYP Programme Board	December 2008 Future delivery of play	<b>Q2 Update:</b> The Play Leisure and Positive Activities for Young People Survey has been carried out across all 7 districts and a draft report is currently being prepared.  <b>Budget 09/10 issue</b>	Gordon Elliott	On target	Strong Communities Pg 19
Careline	Executive	June 2008 Partnership approach	A risk assessment has been completed for a partnership the result of which was that this was not feasible to progress. Access to Services Workstream currently reviewing future options for the service.	Lee Spraggon	Careline changes required for April 2009 being considered by the Careline Sub- Group as part of the Housing Workstream.	Health Pg 21

Transition Plan 2008/09  
Monitoring of Key Decisions – Quarter 2

Key Decision	Committee	Anticipated date Committee Report	Update with regard to progress	Responsible Officer	Revised Target date	Corporate Aim
	Executive	November 2008 Feedback on warden relocation	Business as usual request submitted 30 <sup>th</sup> April to allow lease of new equipment – approved 16 <sup>th</sup> June 2008.	Lee Spraggon	On target	Health Pg 21
Reducing Health Inequalities Beacon Award	Adult, Wellbeing and Health Services Programme Board	September 2008	Progressing  <b>Q2 Update:</b> continuing with the dissemination of information.	Berni Whitaker	On target	Health Pg 22
Community Health Facilities – Shotley Bridge Hospital	Executive  Adult Health and Wellbeing – Improving Health Workstream	Various updates throughout year – no specific dates given  Report	Progressing  <b>Q2 Update:</b> Progress report presented to Joint Scrutiny – 9 <sup>th</sup> October 2008	Gordon Elliott	Progressing  On target	Health Pg 25
Contractual arrangements with partner organisations	Executive  Corporate Support Prog, Legal Democracy/ Finance	August 2008 Transfer arrangements  Report highlighting implications for Unitary Council	Legal advice has been sought with regard to this matter and details of arrangements have been fed into the respective LGR workstreams	Gordon Elliott	Ongoing	Excellence Pg 43
Youth Café, Louisa Annex	Executive  Children and Young Peoples Programme Board	June 2008  To be agreed	Proposal supported for consideration by the County Council. Awaiting Business as Usual process.	Berni Whitaker	Ongoing  Ongoing	New

Transition Plan 2008/09  
Monitoring of Key Decisions – Quarter 2

Key Decision	Committee	Anticipated date Committee Report	Update with regard to progress	Responsible Officer	Revised Target date	Corporate Aim
			<b>Q2 Update;</b> Business as Usual Form submitted 21 <sup>st</sup> July 2008 – this was subsequently withdrawn by DDC pending a review of further usage of the building.			
<b>Development &amp; Asset Management Directorate</b>						
Consett Sports Project	Full Council	June 2008 – Confirmation of preferred development content	Options on preferred development content to be reported to Members for decision on 30 <sup>th</sup> June 2008. Council report agreed 30th June 2008. <b>Q2 Update</b> Business as Usual request submitted on the 14 <sup>th</sup> July 2008. Approval received from Durham County Cabinet on the 28 <sup>th</sup> August 2008 for the appointment of consultants to evaluate the proposal.	John Pearson	On target	Health Pg 26
Local Enterprise Growth Initiative (LEGI)	Economic Inclusion and Area Based Regeneration Workstream	Ongoing	Ongoing consideration. Subject to decision on service structures by Unitary Authority.	John Pearson	Ongoing	Economy Pg 30
DIDA Merger Proposal	Business and Economic Workstream	Ongoing	Ongoing consideration. Subject to decision on service structures by Unitary Authority.	John Pearson	Ongoing	Economy Pg 31

Transition Plan 2008/09  
Monitoring of Key Decisions – Quarter 2

Key Decision	Committee	Anticipated date Committee Report	Update with regard to progress	Responsible Officer	Revised Target date	Corporate Aim
Tanfield lea Business Centre	Executive	September 2008 Contract progress report	Progressing - Fully funded ongoing scheme.	Peter McDowell	On target	Economy Pg 32
<b>Environmental Services Directorate</b>						
South Moor Park, Stanley	Executive       Play, Leisure and Positive Activities for Young People Workstream	May 2008 Request for resources to meet funding shortfall     June 2008 – Report – Update (dependent on outcome of Full Council decision in May 2008)	Options Report presented to Full Council on 13 <sup>th</sup> may 2008 – Council agreed, in principle, to support the South Moor Park revitalisation project subject to a further report detailing cost implications of the project.  <b>Q2 Update:</b> Business as Usual Request to be submitted early October 2008.	Peter Reynolds	Completed	Health Pg 28
Disposal of woodland to Groundwork West Durham & Darlington	Executive      Natural and Built and Environment Workstream – Environment Neighbourhoods Board  Unitary Executive	September 2008 Business case for consideration    September 2008    February 2009	Consultation with ward councillors is about to commence with regard to the disposal of the woodland assets at an under value.	Peter Reynolds	On target       On target     On target	Environment Pg 34

Transition Plan 2008/09  
Monitoring of Key Decisions – Quarter 2

Key Decision	Committee	Anticipated date Committee Report	Update with regard to progress	Responsible Officer	Revised Target date	Corporate Aim
Village and town centre initiatives	Executive	Progress reporting throughout 2008/09	Individual reports with regard to each project that supports the town and village centre initiatives will be brought to Executive throughout the year within profiled capital spend 2008/09.  Report presented to Exec on 14 <sup>th</sup> Jan for £1.5m total schemes, £320k already funded	Peter Reynolds	Progressing through 2008/09	Environment Pg 36
	Executive	February 2009	Currently updating Empty Property Strategy.	Malcolm Mather	February 2009	
<b>Finance Directorate</b>						
Revenues & benefits Voice Software – Voice Risk Analysis	Executive	October 2008 Evaluation report on pilot	Progressing  Business as usual request submitted to post evaluation of the pilot	Ian Ferguson	Target revised to November 2008 due to additional funding from the DWP to extend the pilot.	Health Pg 27
Contributions to Parish Councils	County Executive	July – December 2008	Progressing  <b>Budget 09/10 issue</b>	Dave Watson	On target	Strong Communities Pg 15



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Key Decision	Committee	Anticipated date Committee Report	Update with regard to progress	Responsible Officer	Revised Target date	Corporate Aim
<b>Executive Directorate</b>						
Stanley Town Council	Executive  Amended to Durham County Council	December 2008  March 2009	A report to DDC Executive is no longer required as Stanley Town Council is in operation and developing a Parish Plan. This Plan will contribute to the setting of the Town Council budget and precept requirement for 2008/09 and a report will be now be presented to Durham County Council in March 2009. An advert has been placed for the appointment of a Town Clerk.	Mike Clark	March 2009	Excellence Pg 42
Family Intervention Project	Corporate Services Programme Board	May 2008	'Business as usual' form submitted 29 <sup>th</sup> April to agree scheme. This project requires additional funding in Yr 2 (£19,000) and Yr 3 (£67,000. The County Treasurer was unable to approve this and has referred it onwards for consideration. <b>Q2 Update:</b> This project will now be considered as part of the 2009/10 budget setting process.	Kath Heathcote	On target	Community Safety Pg 10

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Monitoring of Key Decisions – Quarter 2

Key Decision	Committee	Anticipated date Committee Report	Update with regard to progress	Responsible Officer	Revised Target date	Corporate Aim
DISC Remain Safe project	Unitary Authority Executive	May 2008 - revised to December 2008. Joint Scrutiny advised 4 <sup>th</sup> July 2008.	Mapping work currently being undertaken by Strategic Housing and Community Safety workstreams to determine extent of existing services and level of mainstream funding (if any)	Kath Heathcote	December 2008	Community Safety Pg 12
Derwentside Care & Repair	Unitary Authority Executive	February 2009	Financial assistance Policy group established including mapping work of current HIA role/funding. Group to recommend requirement for and content of report.  <b>Budget 09/10 issue</b>	Kath Heathcote	On target	Health Pg 23
Countrywide Handyperson Service	Corporate Services Programme Board	Report required as part of budget setting process for 2009/10	'Business as usual' form submitted  <b>Budget 09/10 issue</b>	Kath Heathcote	On target	Health Pg 24
Disposal of land to Derwentside Homes	AMG CMT Executive if required	Report to Council 26 <sup>th</sup> February, final legal opinion pending.	Legal advice note received 16 <sup>th</sup> June 2008 <b>Q2 Update:</b> Report to Full Council 30 <sup>th</sup> Sept 2008 to request approval for the disposal of land to Derwentside Homes to provide 406 housing for shared ownership or rent.  Business as Usual request to follow.	Kath Heathcote	Ongoing	Environment Pg 35

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Monitoring of Key Decisions – Quarter 2

Key Decision	Committee	Anticipated date Committee Report	Update with regard to progress	Responsible Officer	Revised Target date	Corporate Aim
Future Supporting people commissioning priorities	To be determined	To be determined	<p>Group established to identify sites for a teenage parent scheme in the north of the County and young persons homeless unit in the south of the county, and to progress with Derwentside woman's refuge re provision.</p> <p>Adult and Community Services commissioning team to lead. Report may be required for Executive if DDC proposing to transfer land to RSL at reduced value.</p>	Kath Heathcote	On going	Environment Pg 37
Craghead Housing Interventions Project	DDC CMT Possibly Unitary Authority Executive	<p>To be determined - Legacy report required.</p> <p>February 2009</p>	<p>Project progressing on target in line with project plan. Continuity of project beyond 2009 being progressed by Strategic Housing Workstream.</p> <p><b>Q2 Update:</b> A report was presented to Council on the 30<sup>th</sup> June regarding Group Repair Scheme and approval granted to the scheme detail. Business as Usual request to follow.</p>	Kath Heathcote	Decision taken - February 2009	Environment Pg 38

Transition Plan 2008/09  
Monitoring of Key Decisions – Quarter 2

Key Decision	Committee	Anticipated date Committee Report	Update with regard to progress	Responsible Officer	Revised Target date	Corporate Aim
More than a roof project	Executive	To be determined Consultants to be commissioned	Consultants commissioned to review & evaluate service; SP agreed funding at lower level than present, review to complete September 2008.  <b>Q2 Update:</b> Delayed due to issues with Centrepont engagement with the independent review of the project.	Kath Heathcote	Revised target date to be agreed.	Environment Pg 39
.D.D.C. Comprehensive Strategic Housing Service	Not applicable	Not applicable	This information informs broader reports as part of the LGR transition process.	Kath Heathcote	Not applicable	Environment Pg 40

**Abbreviation List**

CCTV	Close Circuit TV	LEGI	Local Enterprise Growth Initiative
CYP	Children and Young People		Local Government Review
DIDA	Derwentside Industrial Development Agency	RSL	Registered Social Landlord
DISC	Developing Initiatives Supporting Communities		Supporting People
HIA	Home Improvement Agency		

SP

LGR