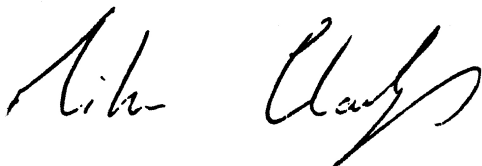


Learning & Economy and Executive Leader / Deputy Leader Scrutiny

Councillors; J. I. Agnew, A. Atkinson, D. I. Barnett, G. Beckwith, D. Bennett, D. Broadley, H. Christer, T. Clark, B. Cook, J. Docherty, E. J. S. Edwards, R. Ellis, K. English, B. Gray, D. Hicks, P. D. Hughes, L. Marshall, I. McElhone, S. E. Mellor, P. Murray, J. Nicholson, R. Ord, T. Parry, G. Reid, A. Shield, W. Stelling, O. L. Temple, W. J. Tyrie, D. Walton, M. Westgarth, T. Westgarth, J. Williams, R. Young

Dear Councillor,

Your attendance is invited at a meeting of the Learning & Economy and Executive Leader / Deputy Leader Scrutiny to be held in the Council Chamber, Civic Centre, Consett on 9th December 2008 at 6:00pm for consideration of the undernoted agenda.



MIKE CLARK

Chief Executive Officer

Agenda

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any disclosure by Members of personal interests in matters on the agenda, identify the item on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the

terms of the Code of Conduct.

3. **MINUTES**

To approve the minutes of this panel's meeting held on 9th October 2008 as a correct record. (Herewith 'A')

Attached Documents:

[MINUTES](#)

4. **SCRUTINY OF RED RISK RATED KEY PERFORMANCE INDICATORS 2008/09**

To consider the report of the Director of Corporate Administration and Policy. (Herewith 'B')

Attached Documents:

[SCRUTINY OF RED RISK RATED KEY PERFORMANCE INDICATORS 2008/09](#)

5. **FROM LOCAL STRATEGIC PARTNERSHIP (LSP) TO AREA ACTION PARTNERSHIP (AAP)**

The Interim Policy Manager will provide a presentation on the above.

6. **WORKLESSNESS**

The Head of Economic Development will provide a presentation on the above.

Agenda prepared by Gemma Donaghy, Democratic Services
Tel :01207 218249 Email:g.donaghy@derwentside.gov.uk

Date: 1st December 2008

JOINT LEARNING & ECONOMY AND EXECUTIVE, LEADER / DEPUTY LEADER SCRUTINY

Minutes of a meeting of the Learning & Economy and Executive, Leader / Deputy Leader Scrutiny Panel held in the Council Chamber, Civic Centre on Tuesday 9th September 2008 at 6.00pm.

Present

Councillor A. Shield (Chair)
Councillor S.Mellor (Vice Chair)

Councillors D. Barnett, T. Clark, R. Cook, J. Docherty, W. Gray, D. Hicks, J. Nicholson, W. Stelling, O. Temple, W. Tyrie, D. Walton, J. Williams, R. Young

In Attendance

Councillor J. Hunter, T. Pattinson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors A. Atkinson, H. Christer, R. Ord, M. Westgarth, T. Westgarth.

1. DECLARATIONS OF INTEREST

There were no declarations of interest submitted.

2. MINUTES

RESOLVED: That the minutes of the Joint Learning & Economy and Executive Leader/Deputy Leader Scrutiny meeting held on the 23rd July 2008 were agreed as a correct record with the following amendment:

Remove M. Westgarth from list of attendees as registered as in attendance as the Vice Chair.

3. MANAGEMENT OF OFF STREET CAR PARKING

The Divisional Head of General Services presented the report which detailed the provision of 'off street' car parks within Derwentside. He advised on the main points raised in favour and against establishing car parking charges, as detailed in the report. As part of the corporate plan 2006-2010 the Council decided to

develop and implement a strategy for the positive management of 'off street' car parks.

He referred Members attention to the business case for the introduction of parking charges as appended to the report. The business case had been set to reflect current parking provision. However the Development agreement with Modus is expected to have a significant effect on Stanley's parking arrangements.

In conclusion he added that resurfacing had commenced in certain car parks in the Consett area but planning permission and money would need to be in place in order to start extending the car parks.

Councillor Stelling commented that he was satisfied with the recent work taken place to resurface the Albert Road car park, however this car park had been identified to be extended to create 38 – 40 extra car park spaces, without causing any environmental damage. He was also disappointed with the lack of signage produced for the Sherburn Terrace car park. In conclusion he raised concern regarding the car park directly in front of the bingo hall formally known as Testo's, and queried why this car park was rarely open for public use.

In response the Deputy Chief Executive advised Members that the bingo hall company partly own some of the car park space, the rest of the car park space is leased to the company by the Council on full lease terms. The Council had wrote to the company regarding this matter but no response had yet been received. There had not been a Council decision regarding the off street car parking management or charges. He reminded Members that the car parking report was resubmitted to scrutiny to allow Members to debate how the management of the car parking issue should be progressed forward.

The Divisional Head of General Services advised Members that the management of off street car parking is within the capital programme.

Councillor Temple said in his opinion, he was opposed to the increase of car park spaces by removing greenery which currently screened the Albert Road car park. He suggested that a forum was required between DDC,DCC, owners of the private car parks and Local Area Partnerships in order to create an improved approach to manage the car park spaces in respect to long/short term parking within the town centre.

Councillor Barnett advised that he concurred with the comments of Councillor Temple, but also felt that there was a lack of positive enforcement when roads and pavements had been misused. Discussion took place regarding illegally parked cars, Members agreed that improved police enforcement was required.

Councillor Pattinson said in his opinion a car parking strategy was required, although suggested that discussion for the Stanley area should be considered after the Modus development had begun.

Discussion took place regarding the Hermiston/Aldi car parks, Members suggested that the Council could loan some of the car park space from the companies as these car parks had been identified as underused. The Deputy Chief Executive advised Members that there was no prior decision to approach the Hermiston/Aldi car park owners and Members would need to consider who would pay for it if this was to go ahead. He also added that the County Council had stated in writing that they did not have the capacity to allocate any of their officers to assist in the management of off street car parking within Derwentside.

Members further debated the issues and concluded that a range of future car parking management issues needed to be addressed. These included Management of short-term car parking, Police Enforcement, the role of County Council Member Panels and the need for a local stakeholder partnership to be established.

AGREED: That the report and Member debate be noted.

5. EMPLOYMENT LAND STUDY

The Head of Economic and Community Development gave Members a presentation on the employment land study, advising on the summary findings of the Derwentside, Chester-Le-Street and Sedgfield employment land review.

He gave a brief overview of the aims of the study advising Members of factors that have influence on the review such as;

- The Economy
- The Economic Future
- The Business Consultation conducted

He further advised that there was pressure from the Government to use land efficiently, to reuse/recycle land and to review employment land allocations. Regional and County-wide studies identified surplus land allocations in Durham. He then detailed the supply and take-up of employment land in Chester-Le-Street, Sedgfield and Derwentside. He advised Members that Derwentside had a modest over supply of sites, however there had been sites identified for de-allocation which would leave the District with a 10 ha shortfall. Three potential new sites had been identified at Tanfield Lea north and South and Langley Park North. In conclusion he added the study is expected to go through Executive in November in order for this Council to formally adopt it.

Councillor Shield commented that out of the 7 District Councils, only 3 participated in this study, in his opinion it gives Derwentside a good advantage to take the employment land review findings over to the unitary Council.

Councillor Hunter queried if there was anything Derwentside could do at this present time to improve the Tanfield site, the Head of Economic Development commented that it is expected to be a key site in the future to provide many jobs, some funding was in place to get vision for the future. In conclusion he added that more investment may be required from One North East or the public, updates are expected to be reported back to Scrutiny before April 2009. In response to Members queries the Head of Economic Development advised that there is a pressure to reuse land although many old buildings are expensive.

AGREED: Members noted the presentation.

6. BUSINESS AS USUAL

The Deputy Chief Executive presented the report providing Members with an update on the Business as usual. He advised that the Council had submitted six Business as Usual requests to the County Treasurer he gave an update to the status of the requests as detailed in the report. Also detailed in the report was several other Business as Usual requests which are expected to be sent to the County Treasurer over the coming weeks for example; disposal of land to Derwentside Homes, Craghead Housing Intervention Project and South Moor Park.

Councillor Temple made reference to the CCTV Network request as this is an existing set up and queried whether there is a threat to lose the CCTV facilities. The Deputy Chief Executive advised that in his opinion there should not be a loss of the original set up, a request for further information had been sent to the County Treasurer but unfortunately no response had yet been received.

In response to Members concerns The Deputy Chief Executive advised that there is not a deadline date to receive a response regarding Consett Sports Project, the Council had also not seen the brief submitted to the consultants and further advised Members that the offer for the land at Genesis Way is not dependant on the sale of the houses.

Discussion took place regarding the Family Intervention Project, additional funding was required for the second and third year of the project, Councillor Shield said this is an unique scheme which was required throughout Derwentside and hopes that this scheme does continue.

Conclusion of Meeting

The meeting closed at 7.35 p.m.

TITLE:	SCRUTINY OF RED RISK RATED KEY PERFORMANCE INDICATORS 2008/09
TO/ON:	ECONOMY, LEARNING, LEADER AND DEPUTY LEADER SCRUTINY PANEL DECEMBER 9TH 2008
BY:	DIRECTOR OF CORPORATE ADMINISTRATION AND POLICY
PORTFOLIO HOLDER:	DEPUTY LEADER
STATUS:	REPORT

1 Purpose of Report

- 1.1 The purpose of this Report is to inform the panel of the action planning initiatives in place for the new National Performance Indicators and former Best Value Performance Indicators rated as a red risk for 2008/09 that now report performance to the Economy, Learning, Leader and Deputy Leader Scrutiny Panel as part of the 'Business as Usual' arrangements.

2 Background

- 2.1 The authority is no longer required to collect and measure Best Value Performance Indicators with effect from 1st April 2008. The Government have, instead introduced a set of new National Indicators that will be collected, monitored and reported both by the local authority and their partners.
- 2.2 To ensure that performance for former key best value performance indicators does not deteriorate during 2008/09 it has been agreed that a number of these indicators will continue to be collected and monitored alongside the new National Indicator Set.
- 2.3 A traffic light risk rating system is currently used to identify the performance indicators where anticipated performance is deemed to be at risk of falling into or remaining within the bottom performing quartiles nationally. This form of performance monitoring enables risk ratings assigned at the beginning of the financial year to be amended throughout the year to reflect slippages or significant improvements in the overall performance. This re-assessment process is carried out at quarterly intervals throughout the year and reported to the Executive Committee.
- 2.4 All red risk indicators are required to complete an Action Plan and all completed Action Plans must be referred to the relevant Scrutiny Panel within the agreed reporting mechanism throughout the year.

3 Relevant Material Considerations

- 3.1 Action Plans are produced for all red risk rated indicators at the start of the financial year for inclusion in the Quarter 1 Performance Monitoring Report to the Executive Committee and relevant Scrutiny Panel.
- 3.2 There are currently four performance indicators that have been allocated a red risk rating for the second quarter of 2008/09. These are shown below along with details of the former Scrutiny Panel that historically scrutinised these low performing indicators and also the agreed reporting frequency to the Economy, Learning, Leader and Deputy Leader Scrutiny Panel for 2008/09:

BVPI	Title	Former Scrutiny Panel	Frequency
12	Days lost to absence	Econ/Learning	Q
109a	Major planning apps	Environ/Health	Q
109b	Minor planning apps	Environ/Health	Q
109c	'Other' planning apps	Environ/Health	Q

- 3.3 The Action Plans for all of the indicators included in the above table are updated each quarter to ensure that all initiatives developed that have contributed to improved levels of performance are recorded and monitored. All Action Plans are included in Appendix 1 for Member's information.

4 Action Planning 2008/09

- 4.1 **BVPI 12** - The number of days lost to sickness and absence is monitored by former Best Value Performance Indicator BV12 and this indicator was allocated a red risk status at the beginning of 2006/07 and has reported performance on a quarterly basis to Economy and Learning Scrutiny Panel throughout 2006/07 and 2007/08. This indicator improved significantly during the first 9 months of 2007/08, however performance deteriorated during the final quarter of last year.

The rate of absence for the second quarter of 2008/09 has deteriorated significantly in comparison to the same period in 2007/08, rising from 4.42 days to 5.73 days per full time employee. If the current rate of performance continues then it is anticipated that the number of days lost per employee will exceed 11 days by the end of 2008/09 which will cause this indicator to sit within the worst performing quartile nationally, compared with all other councils in England. This is disappointing at this stage in the year and an anticipated year end target of 9.5 days will not be met if performance continues at the current rate.

Factors contributing to the increase in the number of days lost to absence include continuing longer term absences coupled with some short term absences, although there are no particular service areas where this has occurred. In addition there has been a marginal increase in recorded absences caused by stress related issues, of which some are work related.

- 4.2 **BVPI 109a, 109b and 109c** - Former Best Value Performance Indicators 109a, b and c measure the proportion of major, minor and 'other' planning applications respectively and now form National Indicator NI 157. All three former BVPIs were allocated a red risk rating at the beginning of 2008/09 as part of the current Performance Monitoring Framework as performance for all three sat in the worst performing quartile nationally at the end of 2007/08.
- 4.3 A number of initiatives have been undertaken during the second quarter of 2008/09 to address falling levels of performance and these are shown below:

Performance Indicator 109a – The fall in performance during 2007/08 for the number of major planning application determined in 13 weeks has been due in the main, to staffing capacity issues in this service area. The majority of posts have now been filled via a number of recruitment methods, including the use of both Agency and Consultancy services, and this has significantly contributed to the improvement in the performance of this indicator during Quarter 2. The proportion of major applications processed has increased from 38% in the first quarter of 2008/09 to over 83% for this quarter and currently exceeds an anticipated year end target of 63%

Performance Indicators 109b and c – The number of minor and other planning applications determined in 8 weeks has also demonstrated an improvement in performance in the second quarter of 2008/09. Measures taken to address falling levels in performance include the extension of an additional student placement two days per week to assist with the processing of 'other' applications and an extension of the current student placement position, which has been extended on a part time basis until March 2009.

- 4.4 All red risk rated indicators will continue to be referred to the Economy, Learning, Leader and Deputy Leader Scrutiny Panel and regular updates will be presented to Members throughout 2008/09 as part of the Action Planning and 'Business as Usual' processes.

5 Recommendations

- 5.1 Members of the Economy, Learning, Leader and Deputy Leader Scrutiny Panel are requested to note the content of this report.

For further information contact Anne Smith, Performance Management Officer, Telephone 01207 218208 or e-mail anne.smith@derwentside.gov.uk

Background papers:

Derwentside D.C. Year End Performance Monitoring Report 2007/08;
Audit Commission BVPI Results 2006/07 at www.audit-commission.gov.uk
Derwentside DC Quarter 1 and 2 Performance Monitoring Report 2008/09

**PERFORMANCE MONITORING
RED RISK INDICATORS 2008/09
Quarter 2 Monitoring Return**

Directorate: Executive Director		Chief Executive: Mike Clark						
Scrutiny: Learning and Economy		Head of Service: Ian Jones						
BVPI	Title	Performance				Corporate Aim		
		2004/05	2005/06	2006/07	2007/08	Together with our partners achieve organisational excellence		
BV 12	Number of days/shifts lost to absence	11.02 days	12.01 days	11.36 10.44	10.30 days			
Responsible Officer Named Officer responsible for performance data collection	Ian Jones	2007/08 Quarterly Performance			Qtr 1	Qtr 2	Qtr 3	Qtr 4
	Lesley Allison	Direction of travel			↘	↘		
		2008/09 Quarterly Performance			Qtr 1	Qtr 2	Qtr 3	Qtr 4
		Target			Qtr 1	Qtr 2	Qtr 3	Qtr 4
		Target achieved			✓	✗		
Monitoring Frequency	Quarterly	Reporting Frequency			Quarterly			
Action Plan								
Action/Milestone	Responsible Officer	Deadline	Actual Date completed	Resources Required	Outcome/Impact			
Review Occupational Health provision	I. Jones	Sept 08	Complete	Within existing resources	<p>Update: More efficient and effective service resulting in improved management of sickness also linked to implications of joint provision through LGR process.</p> <p>Reviewing Service Level Agreement with local provider suitability of the service.</p> <p>Introduction of early intervention strategies i.e. early stress/depression referrals.</p> <p>Introduction of vibration white finger to manage future risk.</p>			

Action Plan BVPI 12 Quarter 2 2008/09 (continued)					
Action/Milestone	Responsible Officer	Deadline	Actual Date completed	Resources Required	Outcome/Impact
To work with the Audit Commission who are currently looking at sickness levels across the North East with a view to developing a Best Practice Guide	I. Jones	Ongoing	Ongoing	Within existing funding	To have a more effective service to address sickness and absence rates. Audit Commission visit during February 2008 – awaiting report and recommendations Development of revised management processes Update: Both issues are being discussed within the relevant LGR workstream where sickness and occupational health is being addressed.
Pilot improvement plans in General Services	I Herdman	Revised July 2008	Delayed		
Increase stress awareness and training	I Jones	December 2008	Complete	£4,000 from corporate budget	Inclusion in annual development plan Update: Workbooks and CD produced; Stress awareness and management incorporated in management competency framework.
Develop health education programme	I Jones	Revised from October 2008 to Mar 2009	Ongoing	Staff time and marketing materials	Health education in place, reduction in absence due to better understanding and earlier intervention Update: Some training undertaken – full programme not implemented due to insufficient resources.
Increasing Management & Staff Awareness of support	I Jones	December 2008	Complete	Material Production & Regional Funding	Ensuring staff are aware of support mechanisms available during the transition process. Update: Change Management Programme implemented across all 8 authorities.
Risk Assessment	I Jones	December 2008	Complete	£4,000 from corporate budget	Develop localised intervention where specific risk areas are identified.

**PERFORMANCE MONITORING
RED RISK INDICATORS 2008/09
Quarter 2 Monitoring Return**

Directorate: Environmental Services			Director: Peter Reynolds							
BVPI	Title		Performance			Corporate Aim				
			2005/06	2006/07	2007/08	Together with our partners deliver an attractive, sustainable environment				
BV 109a - now NI 157	Major planning applications determined in 13 weeks		82.76%	74.28%	60.61%					
Responsible Officer	Fiona Clarke		2007/08 Quarterly Performance		Qtr 1	Qtr 2	Qtr 3	Year End		
					80.00%	83.00%	38.00%	60.61%		
			Direction of travel				↘	↗		
			2008/09 Quarterly Performance				Qtr 1	Qtr 2	Qtr 3	Year End
							40.00%	83.33%		
Target 2008/09					Q1	Q2	Q3	Year End		
					63%	63%	63%	63%		
Target achieved					x	✓				
Monitoring Frequency	Monthly		Reporting Frequency		Quarterly					
Action Plan										
Action/Milestone	Responsible Officer	Deadline	Actual Date complete	Resources Required	Outcome/Impact/Update					
Increase available staffing resources	Fiona Clarke	To advertise vacancies - May 2008	Complete	Within existing resources	Vacancies advertised within Durham County Family Group as part of LGR guidelines					
Consider alternative recruitment methods to ensure greater staffing capacity: Agency Staff	Fiona Clarke	June 2008	Ongoing	Within existing resources	The use of Agency staff will continue to be considered and other options for bolstering capacity will be investigated as a priority Update: One of the Senior Planning Officer positions has now been filled through a Recruitment Agency.					

Directorate: Environmental Services				Director: Peter Reynolds					
BVPI	Title			Performance			Corporate Aim		
				2005/06	2006/07	2007/08	Together with our partners deliver an attractive, sustainable environment		
BV 109a - now NI 157	Major planning applications determined in 13 weeks			82.76%	74.28%	60.61%			
Responsible Officer	Fiona Clarke			2007/08 Quarterly Performance		Qtr 1	Qtr 2	Qtr 3	Year End
						80.00%	83.00%	38.00%	60.61%
				Direction of travel		↘	↗		
				2008/09 Quarterly Performance		Qtr 1	Qtr 2	Qtr 3	Year End
						40.00%	83.33%		
Target 2008/09		Q1	Q2	Q3	Year End				
		63%	63%	63%	63%				
Target achieved		x	✓						
Monitoring Frequency	Monthly			Reporting Frequency		Quarterly			
Action Plan									
Consider alternative recruitment methods to ensure greater staffing capacity: Planning Consultants		Fiona Clarke	Ongoing	Ongoing	Within Planning Delivery Grant	The use of Planning Consultants will be explored if vacant positions are not filled via current recruitment methods Update: The remaining Senior Planning Officer post, vacant as a result of maternity leave, has been filled through a Consultancy Service			

**PERFORMANCE MONITORING
RED RISK INDICATORS 2008/09
Quarter 2 Monitoring Return**

Directorate: Environmental Services			Director: Peter Reynolds				
BVPI	Title	Performance			Corporate Aim		
		2005/06	2006/07	2007/08	Together with our partners deliver an attractive, sustainable environment		
BV 109b - now NI 157	Minor planning applications determined in 8 weeks	75.69%	71.69%	74.28%			
Responsible Officer	Fiona Clarke	2007/08 Quarterly Performance		Qtr 1	Qtr 2	Qtr 3	Year End
				68.00%	54.00%	71.00%	64.60%
		Direction of travel		↘	↗		
		2008/09 Quarterly Performance		Qtr 1	Qtr 2	Qtr 3	Year End
				62.00%	74.07%		
Target 2008/09		Q1	Q2	Q3	Year End		
		71%	71%	71%	71%		
Target achieved		x	✓				
Monitoring Frequency	Monthly	Reporting Frequency		Quarterly			
Action Plan							
Action/Milestone	Responsible Officer	Deadline	Actual Date completed	Resources Required	Outcome/Impact/Update		
Increase staffing resources	Fiona Clarke	Advertise vacancies - May 2008	Complete	Within existing resources	Vacancies advertised within Durham County Family Group as part of LGR guidelines		
Consider alternative recruitment methods to ensure greater staffing capacity: Agency Staff	Fiona Clarke	June 2008	Ongoing	Within existing resources	The use of Agency staff will continue to be considered and other options for bolstering capacity will be investigated as a priority – see BV 109a for update with regard to Senior Positions filled		

Directorate: Environmental Services			Director: Peter Reynolds						
BVPI	Title		Performance			Corporate Aim			
			2005/06	2006/07	2007/08	Together with our partners deliver an attractive, sustainable environment			
BV 109b - now NI 157	Minor planning applications determined in 8 weeks		75.69%	71.69%	74.28%				
Responsible Officer	Fiona Clarke		2007/08 Quarterly Performance		Qtr 1 68.00%	Qtr 2 54.00%	Qtr 3 71.00%	Year End 64.60%	
			Direction of travel		↘		↗		
			2008/09 Quarterly Performance		Qtr 1 62.00%	Qtr 2 74.07%	Qtr 3	Year End	
			Target 2008/09		Q1 71%	Q2 71%	Q3 71%	Year End 71%	
			Target achieved		✘		✔		
Monitoring Frequency	Monthly		Reporting Frequency	Quarterly					
Action Plan									
Extension of student placement	Fiona Clarke	June 2008	Complete	Within existing resources	<p>Current Student Placement has been extended on a full time basis until October 2008 and on a part time basis until March 2009.</p> <p>Update: The Student Planning cover commitment has decreased this quarter as a result of the student returning to the final year of the undergraduate course.</p> <p>As an interim measure the student planning placement has been extended on a part time basis for 2 days per week.</p>				
				9					

Directorate: Environmental Services			Director: Peter Reynolds				
BVPI	Title	Performance			Corporate Aim		
		2005/06	2006/07	2007/08	Together with our partners deliver an attractive, sustainable environment		
BV 109c - now NI 157	Other planning applications determined in 8 weeks	88.52%	82.29%	83.64%			
Responsible Officer	Fiona Clarke	2007/08 Quarterly Performance		Qtr 1	Qtr 2	Qtr 3	Year End
				80.00%	81.00%	88.00%	83.64%
		Direction of travel		↔	↔		
		2008/09 Quarterly Performance		Qtr 1	Qtr 2	Qtr 3	Year End
				85.00%	84.03%		
Target 2008/09		Q1	Q2	Q3	Year End		
		85%	85%	85%	85%		
Target achieved		✓	✗				
Monitoring Frequency	Monthly	Reporting Frequency		Quarterly			
Action Plan							
Action/Milestone	Responsible Officer	Deadline	Actual Date completed	Resources Required	Outcome/Impact/Update		
Extension of student placement	Fiona Clarke	June 2008	Complete	Within existing resources	Current Student Placement has been extended on a full time basis until October 2008 and on a part time basis until March 2009. Update: The student planning placement has been extended on a part time basis for 2 days per week for the remainder of 2008/09.		
Use of additional student resources	Fiona Clarke	June 2008	Complete	Within existing resources	Additional student placement offered on a temporary basis during Summer recess to assist with 'other' planning apps. Update: The additional temporary student placement has also been extended on a part time basis for 2 days per week for the remainder of 2008/09.		