

Report to: **Service Delivery Scrutiny Committee**
Date: **6 June 2005**
Report of: **Scrutiny Support Manager**
Subject: **District of Easington Scrutiny Annual Report 2004/5**
Ward: **All**

1. Purpose of the Report

- 1.1 To seek approval of the draft District of Easington Scrutiny Annual Report 2004/5.

2. Consultation

Consultation has taken place with the Chairs, Vice Chairs and members of the Scrutiny Committees and the Executive Member for E-Government and Scrutiny Liaison.

3. Background

- 3.1 Under the terms of Article 6 of the Council's Constitution, Scrutiny Committees must report annually to full Council on their workings and make recommendations for future work programmes and amended working methods, if appropriate.
- 3.2 The draft document attached to this report meets these requirements.

4. Position Statement and Option Appraisal

- 4.1 The proposed Annual Report details the work of the Council's Scrutiny function undertaken by the four Scrutiny Committees and overseen by the Scrutiny Management Board.
- 4.2 The report has been produced jointly on behalf of the four Scrutiny Committees and aims to demonstrate the principle that the Scrutiny Committees work together in ensuring that they complement the strategic work of the Executive and that the corporate priorities and performance targets agreed by the Council are met.
- 4.3 The report:-
- I. details the principles behind effective scrutiny within the Council
 - II. highlights the co-ordinating role of the Scrutiny Management Board and how it has developed its formative role in respect of policy development and service review.
 - III. reviews the work undertaken by the Scrutiny Committees during 2004/5.
 - IV. sets out the proposed areas of work which form the Scrutiny Committees' Work Programmes for 2005/6.
 - V. proposes further ways through which the Scrutiny process in Easington can be developed.

5. Implications

5.1 Financial Implications

5.1.1 The only financial implications identified is the cost of producing copies of the Scrutiny Annual Report for circulation to the Council's partner organisations and community representatives. It is envisaged that these costs can be met from within the Council's Cost of Democracy Budget.

5.2 Legal Implications

5.2.1 The report is required to be produced under the terms of Article 6 of the Council's Constitution in accordance with the Local Government Act 2000.

5.3 Policy Implications

5.3.1 There are no Policy implications arising from the report

5.4 Risk Implications

5.4.1 A risk assessment has been completed and the necessary actions required to manage the risks have been identified.

5.5 Communications Implications

5.5.1 The District of Easington Scrutiny Annual Report will be published and the Marketing and Communications Unit approached to arrange an appropriate press release.

5.6 Corporate Implications

5.6.1 Corporate Plan and Priorities Implications

5.6.2 The proposed work programmes for the Scrutiny Committees for 2005/06 have been drawn up to focus on issues that have been identified within the Council's agreed priorities as set out in the Council's Corporate and Performance Plan.

5.6.3 Equality and Diversity Implications

5.6.4 There are no Equality and Diversity Implications arising from the report.

5.6.5 E-Government Implications

5.6.6 There are no E-Government implications arising from the report.

6 Recommendations

Members are requested to agree the District of Easington Scrutiny Annual Report 2004/05 subject to any amendments which they may feel necessary, and that the report be submitted to Council for endorsement.

Background Papers

**Minutes and reports from the Audit, Partnerships, Resources and Service Delivery
Scrutiny Committees 2004/05.**

The Council's Constitution