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Brian Spears FCIH  
**Chief Executive**

Ref: PN

3 January 2006

To: The Chairman and Members of the  
**AUDIT OVERVIEW COMMITTEE**  
(Councillors Shaw, Dickie, Jackson, Kellett, Leake,  
Pitts, Syer and Walker).

Dear Sir/Madam

A Meeting of the **AUDIT OVERVIEW COMMITTEE** will be held in the Town Hall, Durham, on  
Thursday 11 January 2007, at 5.30 pm.

**BUSINESS**

1. Apologies for Absence.
2. Minutes.
3. Report of Director of Strategic Resources.

**In Private**

4. Report of Director of Strategic Resources.

Yours faithfully

**Chief Executive**