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Brian Spears FCIH
Chief Executive

Ref: PN

17 April 2007

To: The Chairman and Members of the
AUDIT OVERVIEW COMMITTEE
(Councillors Shaw, Dickie, Jackson, Kellett, Leake,
Pitts, Syer and Walker).

Dear Sir/Madam,

A Special Meeting of the **AUDIT OVERVIEW COMMITTEE** will be held in Studio 2, Gala Theatre, Durham, on Thursday 26 April 2007, at 5.30 pm.

BUSINESS

1. Apologies for Absence.
2. Report of the Head of Financial Services.
3. Report of the Statement of Internal Control Working Party.
(Report to follow under Separate Cover)
4. Any Other Business.

Yours faithfully

Chief Executive