



David Marrs B.Sc.  
**Executive Director**

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17 June 2008

To: The Chairman and Members of the  
**AUDIT OVERVIEW COMMITTEE**  
(Councillors Lightley, Dickie, Jackson,  
Kellett and Martin).  
Independent Member: Mrs T Naples  
**together with all other Members of the Council**

Dear Sir/Madam

A Meeting of the **AUDIT OVERVIEW COMMITTEE** will be held in the Large Hall, Town Hall, Durham,  
on Monday, 23 June, 2008 at 9.30 a.m.

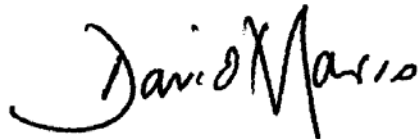
#### **BUSINESS**

1. Apologies for Absence.
2. Minutes of the Meeting held 31 March 2008.
3. Audit Commission, Annual Audit and Inspection Letter.  
(J Dafter, Audit Manager, to present).
4. Report of the Director of Financial Services –  
Annual Governance Statement 2007/2008.  
(P Jackson, Head of Internal Audit, to present).
5. Report of the Director of Financial Services –  
(Draft) Statement of Accounts 2007/2008.  
(Will be sent under separate cover).  
(P Darby, Director of Financial Services, to present).
6. Report of the Director of Financial Services –  
Internal Audit Outturn Report 2007/2008.  
(P Jackson, Head of Internal Audit, to present).
7. Audit Commission Annual Audit and Inspection Plan 2008/09  
(C Waddle, District Auditor, to present).

**In Private**

8. Report of the Director of Financial Services.

Yours faithfully

A handwritten signature in black ink, appearing to read "David M. Mario". The signature is fluid and cursive, with a large initial "D" and "M".

**Executive Director**

**N.B.** Members are asked to bring their copies of the Draft Statement of Accounts 2007/2008 for reference as additional copies will not be available.