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Executive Director

Ref: MT

04 November 2008

To: The Chairman and Members of the
AUDIT OVERVIEW COMMITTEE
(Councillors Lightley, Dickie, Jackson,
Kellett and Martin).
Independent Member: Mrs T Naples

Dear Sir/Madam

A Meeting of the **AUDIT OVERVIEW COMMITTEE** will be held in the Mayor's Chamber, Town Hall, Durham, on Thursday, 13 November, 2008 at 5.30 p.m.

BUSINESS

1. Apologies for Absence.
2. Minutes of the Meeting held 30 July 2008.
3. Audit Commission – Final Accounts Memorandum – Audit 2007/2008
4. Report of the Director of Financial Services.

In Private

5. Report of the Director of Financial Services.

Yours faithfully

Executive Director