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Brian Spears F.C.I.H.
Chief Executive

REF: DW

18 July 2006

To: The Chairman and Members of the
COMMUNITY SERVICES SCRUTINY PANEL
(Councillors Howarth, Griffin, Hepplewhite, Hopgood,
Kinghorn, Moderate, Norman, Robinson, Taylor,
Walton, Wolstenholme and Young)

Dear Sir/Madam

A Meeting of the **COMMUNITY SERVICES SCRUTINY PANEL** will be held in the Town Hall, Durham, on Wednesday 26 July 2006 at 5.30pm.

BUSINESS

1. Apologies for Absence
2. Minutes of Meeting held on 13 June 2006 (Attached)
3. Council Garages

The Housing Manager will be in attendance to update Members with progress made towards the Policy on Council Garages as recommended in the Panel's report of October 2005.

4. Gypsy/Traveller Sites

The Policy & Regeneration Manager, Environmental Health Manager and Senior Housing Officer will be in attendance for further discussions on the Scrutiny topic, with particular focus on the current situation.

5. Any Other Business

Yours faithfully

Chief Executive