



17 Claypath  
Durham  
DH1 1RH

Direct Line: 0191 301 8873  
Fax: 0191 386 0625  
Email: [dwalker@durhamcity.gov.uk](mailto:dwalker@durhamcity.gov.uk)  
Website: [www.durhamcity.gov.uk](http://www.durhamcity.gov.uk)  
Enquiries to: Mr D Walker

Brian Spears F.C.I.H.  
**Chief Executive**

REF: DW

3 October 2006

To: The Chairman and Members of the  
**COMMUNITY SERVICES SCRUTINY PANEL**  
(Councillors Howarth, Griffin, Hepplewhite, Hopgood,  
Kinghorn, Moderate, Norman, Robinson, Taylor,  
Walton, Wolstenholme and Young)

Dear Sir/Madam

A Meeting of the **COMMUNITY SERVICES SCRUTINY PANEL** will be held in the Town Hall, Durham, on Tuesday 10 October 2006 at 5.30pm.

#### **BUSINESS**

1. Apologies for Absence
2. Minutes of Meeting held on 13 September 2006 (Attached)
3. Review of Council House Repairs

The Head of Property Services, Head of Community Services, Operations Manager and Customer Services Manager will be in attendance for further consideration of this Scrutiny topic.

4. Gypsy/Traveller Sites

The Policy & Regeneration Manager, Environmental Heath Manager and a representative from the Travellers Education Service at Durham County Council will be in attendance for further discussions on the Scrutiny topic.

5. Any Other Business

Yours faithfully

**Chief Executive**