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Executive Director

REF: AW

11 March 2008

To: The Chairman and Members of the
COMMUNITY SERVICES SCRUTINY PANEL
(Councillors Howarth, Crooks, Laverick, Lightley,
Mavin, Moderate, Norman, Robinson, D Smith, Taylor,
Walton and Young)

Dear Sir/Madam

A Meeting of the **COMMUNITY SERVICES SCRUTINY PANEL** will be held at the **Broomside Lane Communal Hall, Broomside Lane, Carrville, Durham** on **Monday, 17th March, 2008 at 5.30 p.m.**

BUSINESS

1. Apologies for Absence
2. Minutes of the Meeting held on 12th February, 2008 (Attached)
3. Follow up Report on Homelessness (Strategy & Development Manager will be in attendance)
4. Scrutiny Topic – Review of Council Garages (Housing Manager will be in attendance. Previous review report attached)
4. Draft Report of Unauthorised Encampments of Gypsies and Travellers (Attached)
5. Any Other Business

Yours faithfully

Executive Director

Would Members please note that the meeting will take place at Broomside Lane Communal Hall and NOT the Mayor's Chamber as originally scheduled due to Town Hall tours taking place. Apologies for any inconvenience caused.