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REF: DW

22nd July 2008

To: The Chairman and Members of the
COMMUNITY SERVICES SCRUTINY PANEL
(Councillors Howarth, Cowper, Crooks, Laverick,
Lightley, McDonnell, Mavin, Norman, Robinson, D Smith,
Taylor, Walton and Young)

Dear Sir/Madam

A Meeting of the **COMMUNITY SERVICES SCRUTINY PANEL** will be held in the Town Hall,
Durham on **Tuesday, 29th July, 2008 at 5.00 p.m.**

BUSINESS

1. Apologies for Absence
2. Minutes of the Meeting held on 3rd June, 2008 (Attached)
3. Allocations Policy

The Council's Strategic Older Persons Manager will be in attendance for further discussions on the Scrutiny topic.

4. Any Other Business

Yours faithfully

Executive Director

NOTE: This Meeting will now commence at **5.00pm** in order to allow those Members who wish to attend the LGR Consultation event to be held at 6.00pm to do so.