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David Marrs B.Sc  
**Executive Director**

REF: DW

27<sup>th</sup> August 2008

To: The Chairman and Members of the  
**COMMUNITY SERVICES SCRUTINY PANEL**  
(Councillors Howarth, Cowper, Crooks, Laverick,  
Lightley, McDonnell, Mavin, Norman, Robinson, D Smith,  
Taylor, Walton and Young)

Dear Sir/Madam

A Meeting of the **COMMUNITY SERVICES SCRUTINY PANEL** will be held in the Town Hall,  
Durham on **Tuesday, 2<sup>nd</sup> September, 2008 at 5.30 p.m.**

**BUSINESS**

1. Apologies for Absence
2. Minutes of the Meeting held on 29<sup>th</sup> July, 2008 (Attached)
3. Allocations Policy  
Consideration of Draft Report
4. Review of Graveyards  
Review of Scrutiny of Graveyards
5. Any Other Business

Yours faithfully

**Executive Director**