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David Marrs B.Sc
Executive Director

REF: DW

18th November, 2008

To: The Chairman and Members of the
COMMUNITY SERVICES SCRUTINY PANEL
(Councillors Howarth, Cowper, Crooks, Laverick,
Lightley, McDonnell, Mavin, Norman, Robinson, D Smith,
Taylor, Walton and Young)

Dear Sir/Madam

A Meeting of the **COMMUNITY SERVICES SCRUTINY PANEL** will be held in the Guildhall, Town Hall, Durham on **Tuesday, 25th November, 2008 at 5.30 p.m.**

BUSINESS

1. Apologies for Absence
2. Minutes of the Meeting held on 28th October, 2008 (Attached)
3. Review of Repairs
Consideration of Draft Report.
4. Any Other Business

Yours faithfully

Executive Director

NOTE: THIS MEETING WILL BE HELD IN THE GUILDHALL, TOWN HALL