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David Marrs B.Sc  
**Executive Director**

Ref: PN

4 November 2008

To: The Mayor and Members of the **COUNCIL**

Dear Sir/Madam

I hereby summon you to attend a Special Meeting of the Council of the City of Durham to be held in the Town Hall, Durham, on Monday 10 November, 2008 at 12.00 Noon for the purpose of admitting as an Honorary Freeman of the City, Dr Fenwick Lawson.

Robes will be available in the Mayor's Chamber from 11.00 am and Members are required to be seated in the Large Hall no later than 11.50 am.

Yours faithfully

**Executive Director**