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David Marrs B.Sc  
**Executive Director**

Ref: PN

2 December 2008

To: The Mayor and Members of the **COUNCIL**

Dear Sir/Madam

I hereby summon you to attend a Special Meeting of the Council of the City of Durham to be held in the Town Hall, Durham, on Monday 8 December, 2008 at 12.00 Noon for the purpose of admitting as an Honorary Freeman of the City, Sir Bobby Robson.

Robes will be available in the Mayor's Chamber from 11.00 am and Members are required to be seated in the Large Hall no later than 11.45 am.

Yours faithfully

**Executive Director**