

**Central Durham Crematorium Joint Committee**  
**The Central Durham Crematorium**

Clerk to the Committee  
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My Ref: CS

14 July 2008

To: **The Chairman and Members of the  
Central Durham Crematorium  
Joint Committee:**  
(Cllrs R G Dickie, D E Jackson, Mrs S J Pitts,  
F. Reynolds, D J Southwell, A L Thomson,  
N Van Zwanenberg, Ms C A Woods **together with**  
Cllrs J Marr, F Walker and Mrs J L Wood  
of Spennymoor Town Council).

Miss E Hall, Treasurer to Joint Committee  
Mr A S José, Superintendent and Registrar  
Mrs P Wilson, Town Clerk, Spennymoor Town Council

Dear Sir/Madam

The ANNUAL GENERAL MEETING of the Central Durham Crematorium Joint Committee will be held on **Wednesday 23 July, 2008, in the Mayor's Chamber, Town Hall, Durham, commencing at 5.30 p.m.**

Refreshments will be available from 5.00 pm in the Small Hall.

A G E N D A

1. To appoint a Chairman for the ensuing year
2. To appoint a Vice Chairman for the ensuing year
3. Apologies
4. Minutes of the meeting held on 30 April 2008 (previously circulated)
5. Report of Superintendent and Registrar
6. Report of Treasurer
7. Any Other Business

Yours faithfully

Clerk to the Joint Committee