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14 November 2006

To: The Chairman and Members of the
ECONOMIC SCRUTINY PANEL
(Councillors Hopgood, Colledge, Cowper, Cummings, Gill, Graham,
Pape, Rochford, Shaw, Simmons, Simpson and Stoddart)

Dear Sir/Madam,

A Meeting of the **ECONOMIC SCRUTINY PANEL** will be held in the Town Hall, Durham on Tuesday, 21st November, 2006 at 5.30 p.m.

BUSINESS

1. Apologies for Absence.
2. Minutes of Meeting held on 30th October, 2006 (attached).
3. Scrutiny of Tourism
 - Mr Colin Wilkes Managing Director of Durham Markets Company
 - Tourism and Conference Manager will be in attendance.
4. Report of the Review of Economic Analysis – Incentives to Small Business
5. Any Other Business

Yours faithfully

Chief Executive