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REF: AW/

27 August 2008

To: The Chairman and Members of the  
**ECONOMIC SCRUTINY PANEL**  
(Councillors Hopgood, Bartle, Colledge,  
Guy, Lightley, Marsden, Plews, Simmons,  
Simpson, Smith, Stoddart, Walker & Wilkes)

Dear Sir/Madam,

A Meeting of the **ECONOMIC SCRUTINY PANEL** will be held in the **Mayor's Chamber, Town Hall, Durham** on **Thursday, 4<sup>th</sup> September, 2008, at 5.30 p.m.**

### **BUSINESS**

1. Apologies for Absence.
2. Minutes of Meeting held on 8<sup>th</sup> July, 2008 (Attached).
3. Review of Economic and Community Development  
- The Economic and Community Development Manager and Community Development Co-ordinator will be in attendance.
4. Any Other Business.

Yours faithfully

**Executive Director**