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To: The Chairman and Members of the  
**ECONOMIC SCRUTINY PANEL**  
(Councillors Hopgood, Bartle, Colledge,  
Guy, Lightley, Marsden, Plews, Simmons,  
Simpson, Smith, Stoddart, Walker & Wilkes)

Dear Sir/Madam,

A Meeting of the **ECONOMIC SCRUTINY PANEL** will be held in the **Mayor's Chamber, Town Hall, Durham** on **Thursday, 27<sup>th</sup> November, 2008 at 5.30 p.m.**

**BUSINESS**

1. Apologies for Absence.
2. Minutes of Meeting held on 2<sup>nd</sup> October, 2008 (Attached).
3. Review of Economic and Community Development – Draft Report
4. Any Other Business.

Yours faithfully

**Executive Director**