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REF: MT/

02 January 2008

To: The Chairman and Members of the  
**ENVIRONMENT SCRUTINY PANEL**  
(Councillors Wolstenholme, Carr, Colledge, Crooks, Kelly, Martin, Mavin, Mitchell, Moderate,  
Simpson, Turnbull and Wilkinson)

Dear Sir/Madam

A Meeting of the **ENVIRONMENT SCRUTINY PANEL** will be held in the Abbey Leisure Centre, Pity Me, Durham, on Wednesday, 09 January 2008 at 5.30 p.m.

**BUSINESS**

1. Apologies for Absence.
2. Minutes of Meeting held on 12 December 2007 (attached).
3. Scrutiny Topic –  
*Climate Change*  
First Draft Report – copies to be circulated at the meeting
4. Witness in Attendance at Meeting –  
*Climate Change*  
Mr Jonathan Elmer, Sustainable Development Manager
5. Any Other Business.

Yours faithfully

**Chief Executive**