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REF: MT/

15 July 2008

To: The Chairman and Members of the  
**ENVIRONMENT SCRUTINY PANEL**  
(Councillors Simpson, Carr, Colledge, Crooks, Kelly, Martin, Mavin, Mitchell, Rae, Turnbull,  
Wilkinson, Wolstenholme and Wynn)

Dear Sir/Madam

A Meeting of the **ENVIRONMENT SCRUTINY PANEL** will be held in the Guildhall, Town Hall, on  
Wednesday, 23 July 2008 at 5.30 p.m.

**BUSINESS**

1. Apologies for Absence.
2. Minutes of Meeting held on 16 June 2008 (attached).
3. Draft Scrutiny Reports –
  - a) Sustainable Procurement Policy &  
Carbon Emissions from the Council's Fleet of Vehicles
  - b) Review – Neighbourhood Wardens
4. Any Other Business.

Yours faithfully

**Executive Director**