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30 August, 2006

To: The Members of the  
**POLICY SCRUTINY PANEL**  
Simmons, Cowper, Freeman, Gibbon, Gill,  
Hepplewhite, Leake, Norman, Pitts,  
Syer, Walker and Wynn

Dear Sir/Madam,

A Meeting of the **POLICY SCRUTINY PANEL** will be held in the Town Hall, Durham, on Tuesday, 5<sup>th</sup> September, 2006, at 5.30 p.m.

**BUSINESS**

1. Apologies for Absence.
2. Bullet Points of the Meeting of 4<sup>th</sup> July, 2006 (Attached)
3. Working with Parish Councils –
  - Mr Steve Wragg, Executive Officer of the Durham County Association of Local Councils will be in attendance to discuss with Members the current support available to Parish Councils, with a particular theme of “What is needed and what is wanted”.
5. Any Other Business

Yours faithfully,

**Chief Executive**