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26 September, 2006

To: The Members of the  
**POLICY SCRUTINY PANEL**  
Simmons, Cowper, Freeman, Gibbon, Gill,  
Hepplewhite, Leake, Norman, Pitts,  
Syer, Walker and Wynn

Dear Sir/Madam,

A Meeting of the **POLICY SCRUTINY PANEL** will be held in the Town Hall, Durham, on Tuesday, 3<sup>rd</sup> October, 2006, at 5.30 p.m.

### **BUSINESS**

1. Apologies for Absence.
  2. Bullet Points of the Meeting of 5<sup>th</sup> September, 2006 (Attached)
  3. Working with Parish Councils –
    - Ann Armstrong, Corporate Policy Officer with Durham County Council, will be in attendance to discuss with Members, the County Council's perspective in relation to Joint Charters.
- N.B. The under mentioned documents have also been attached.
- Executive Summary, Report on Charters, Commission for Rural Communities.
  - Model Charter, Department of Communities and Local Government
  - Tripartite Charter, Parish Councils of Easington District, District of Easington and Durham County Council.
4. Any Other Business

Yours faithfully,

**Chief Executive**