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Brian Spears F.C.I.H.
Chief Executive

Ref: MD/AW

3rd January 2007

To: The Chairman and Members of the
POLICY SCRUTINY PANEL
(Councillors Simmons, Cowper, Freeman,
Gibbon, Gill, Hepplewhite, Leake, Norman,
Pitts, Syer, Walker and Wynn)

Dear Sir/Madam

A Meeting of the **POLICY SCRUTINY PANEL** will be held in the Town Hall, Durham on Wednesday, 10 January, 2007 at 5.30 p.m.

BUSINESS

1. Apologies for Absence
2. Bullet Points of the Meeting of 28 November 2006 (Attached)
3. Consideration of Draft Report
-- Working with Parish Councils (Attached)
4. Any Other Business

Yours faithfully

CHIEF EXECUTIVE