



Brian Spears F.C.I.H.
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30 January 2007

To: The Chairman and Members of the
POLICY SCRUTINY PANEL
(Councillors Simmons, Cowper, Freeman,
Gibbon, Gill, Hepplewhite, Leake, Norman,
Pitts, Syer, Walker and Wynn)

Dear Sir/Madam

A Meeting of the **POLICY SCRUTINY PANEL** will be held in Newton Hall Community Centre, Durham on Tuesday, 6th February, 2007 at 5.30 p.m.

BUSINESS

1. Apologies for Absence
2. Bullet Points of the Meeting of 10th January, 2007 (Attached)
3. Working with Parish Councils
-- Consideration of Draft Report (Attached)
4. Telephone Communications System
-- Consideration of Draft Update Report (Attached)
5. Sickness Absence
-- Consideration of Draft Report of Review (Attached)
6. Any Other Business

Yours faithfully

Chief Executive