



17 Claypath  
Durham  
DH1 1RH  
DX 60239 Durham

Direct Line: 0191 3018864  
Fax: 0191 386 0625  
Email: [m.dufferwiel@durhamcity.gov.uk](mailto:m.dufferwiel@durhamcity.gov.uk)  
Website: [www.durhamcity.gov.uk](http://www.durhamcity.gov.uk)  
Enquiries to: Mr M Dufferwiel

Brian Spears F.C.I.H.  
**Chief Executive**

Ref: MD/AW

12 June 2007

To: The Chairman and Members of the  
**POLICY SCRUTINY PANEL**  
(Councillors Wilkes, Cowper, Freeman,  
Kellett, Lightley, Lodge, McDonnell,  
Martin, Simmons, Thompson, Walker and Wolstenholme)

Dear Sir/Madam

A Meeting of the **POLICY SCRUTINY PANEL** will be held in Newton Hall Community Centre, Durham on Tuesday, 19<sup>th</sup> June, 2007 at 5.30 p.m.

#### **BUSINESS**

1. Apologies for Absence
2. Bullet Points of the Meeting held 06 March 2007 (Attached)
3. Employee Attitude Survey / Sickness Absence Levels
  - The Head of H.R. will be in attendance
4. Members Online
  - Confirmation of Terms of Reference (Attached)
5. Any Other Business

Yours faithfully

**CHIEF EXECUTIVE**

Please note the location of the meeting, a map is set out below for your information.

