

Brian Spears F.C.I.H.  
**Chief Executive**

Ref: MD/AW

10 July 2007

To: The Chairman and Members of the  
**POLICY SCRUTINY PANEL**  
(Councillors Wilkes, Cowper, Freeman,  
Kellett, Lightley, Lodge, McDonnell,  
Martin, Simmons, Thompson, Walker and Wolstenholme)

Dear Sir/Madam

A Meeting of the **POLICY SCRUTINY PANEL** will be held in Framwellgate Moor Community Centre, Durham on Tuesday, 17<sup>th</sup> July, 2007 at 5.30 p.m.

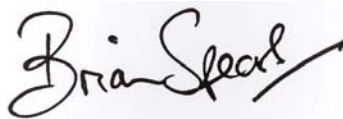
**BUSINESS**

1. Apologies for Absence
2. Minutes of the Meeting held 19 June 2007
3. Members Online
  - The Director of Legal and Administration Services will be in attendance to give Members a background to the introduction of the System.

(Report of Director of Legal and Administrative Services, Cabinet, May, 2006, refers – COUNCIL AGENDA PAPERS – EFFICIENCY MEASURES)

4. Telephone Communications System
  - The Head of Community Services will be in attendance to give Members an update on progress.
5. Any Other Business

Yours faithfully



**CHIEF EXECUTIVE**

Please note the location of the meeting, a map is set out below for your information.

