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30<sup>th</sup> September, 2008

To: The Chairman and Members of the  
**POLICY SCRUTINY PANEL**  
(Councillors Wilkes, Cowper, Freeman, Kellett, Laverick, Lightley, McDonnell, Martin, Simmons, Simpson, Walker, Wolstenholme and Wynn)

Dear Sir/Madam,

A Meeting of the **POLICY SCRUTINY PANEL** will be held in the Mayors Chamber, Town Hall, Durham City on Monday, 6<sup>th</sup> October, 2008, at 5.30 p.m.

#### **BUSINESS**

1. Apologies for Absence
2. Bullet Points of the Meeting held on 21<sup>st</sup> July, 2008 (Attached)
3. Sickness Absence figures.
4. Review of Scrutiny "Working with Parish Councils"  
- Steve Ragg, Executive Officer of the County Durham Association of Local Councils will be in attendance.
5. Any Other Business

Yours faithfully

**Executive Director**