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9 September 2008

To: The Chairman and Members of the  
**SCRUTINY COMMITTEE**  
(Councillors Hopgood, Carr, Colledge, Freeman, Howarth,  
Kelly, McDonnell, Mitchell, Rae, Robinson,  
Simpson, Turnbull, Walton Wilkes & Wilkinson)

Dear Sir/Madam,

A Meeting of the **SCRUTINY COMMITTEE** will be held in the **Mayor's Chamber, Town Hall,**  
Durham, on **Monday, 15<sup>th</sup> September, 2008, at 5.30 p.m.**

### **BUSINESS**

1. Apologies for Absence.
2. Minutes of the Meeting held on 14<sup>th</sup> July, 2008. (Attached)
3. Chairman's Remarks
4. Update on LGR implications for Workforce  
-- The Director of Corporate Services will be in attendance
5. Scrutiny Panel Reports for Consideration:
  - a). Review of Tourism – Economic Scrutiny Panel
  - b). Review of Neighbourhood Wardens -- Environment Scrutiny Panel
  - c). Sustainable Procurement Policy & Carbon Emissions From The Council's Fleet Of Vehicles -- Environment Scrutiny Panel
6. Cabinet Decisions
  - 3 September, 2008
7. Verbal Reports from Panel Chairs
8. Forward Plan 76 (Attached)
9. Decisions taken by Portfolio Holders since last meeting.
10. Any Other Business

Yours faithfully,

**EXECUTIVE DIRECTOR**