

HOUSING SERVICES DEPARTMENT TRAINING PLAN

| COURSE | FACILITATORS |
|-------------------------------|---------------------|
| Strategy "What is it" | M.Laing/A.Hall |
| Self awareness | A.Hall |
| Learning processes and styles | A.Hall |
| Manager or leader | A.Hall |
| Presentation Skills | M.Laing/A.Hall |
| Project Planning | A.Hall |
| Procurement | D. Milburn |
| Best Value Update | M Laing |
| Communication skills | A.Hall |
| Equality and Diversity | C Gardner |
| Motivating your team | A.Hall |
| Performance management | J. Docherty |
| Managing Budgets | S. Reid |
| Customer's who cares? | M.Laing/A.Hall |
| Time Management | A.Hall |
| Value for Money | M Laing |
| The ALMO Process | M Roe |