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Gary Ridley Acting Chief Executive

3rd December 2008

Dear Councillor,

I hereby give you notice that a special meeting of the **OVERVIEW AND SCRUTINY COMMITTEE (INTERNAL)** will be held in the **4TH FLOOR COMMITTEE ROOM, CIVIC CENTRE, CROOK** on **THURSDAY 11TH DECEMBER 2008 at 5:00P.M.**

AGENDA

1. Apologies for absence;
2. Transitional Process Review – Presentation by the Policy and Partnerships Manager at Wear Valley District Council on the Transitional Arrangements.

Yours faithfully

Acting Chief Executive

Members of this Committee: Councillors Anderson, Bowser, Mr Brady, Mrs. Cowing, Mr Davison (co-optees), Councillors Mrs. Jopling, Mrs. Lee, Lethbridge, Murphy, Mrs. Seabury and V. Shuttleworth.

Chair: Councillor V. Shuttleworth

Deputy Chair: Councillor Murphy

TO: All other Members of the Council for information
Management Team