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Gary Ridley Acting Chief Executive

10th December 2008

Dear Councillor,

I hereby give you notice that a Special meeting of the **OVERVIEW AND SCRUTINY COMMITTEE (INTERNAL)** will be held in the **COUNCIL CHAMBER, 4TH FLOOR, CIVIC CENTRE, CROOK** on **Friday 19th DECEMBER 2008 AT 2.00PM.**

AGENDA

1. Apologies for absence;
2. Performance Clinic (Communities Directorate) 2.00 – 4.00 (related documents sent separately).

Yours faithfully

Acting Chief Executive

Members of this Committee: Councillors Anderson, Bowser, Mr Brady, Mrs. Cowing, Mr Davison (co-optees), Councillors Mrs. Jopling, Mrs. Lee, Lethbridge, Murphy, Mrs. Seabury and V. Shuttleworth.

Chair: Councillor V. Shuttleworth

Deputy Chair: Councillor Murphy

TO: All other Members of the Council for information
Management Team