

## Appendix 2 The Phased Countywide Consultation Process.

The process consisted of 3 phases: **Phase One** – This phase of the process began in October 2009 and was concerned primarily with establishing the national context and setting up a countywide licensed taxi trade working group; **Phase Two** – the identification and investigation and appraisal of available options together with the production of an informative briefing paper (see appendix 5); and finally, **Phase Three** – the formal consultation and survey phase of the process which, ended at midnight on Sunday 12<sup>th</sup> September 2010. Phase three utilised a traditional postal survey, a web-based survey and the use of survey proformas used to record information from members of the trade (see appendix 6).

Consultation Process	Activities and Milestones	Key Dates
<b>Phase I</b>	Process design	September 2009
	1 <sup>st</sup> Member workshop	23 <sup>rd</sup> October 2009
	1 <sup>st</sup> Press Release	23 <sup>rd</sup> October 2009
	Postal Survey	November 2009
	Dept Transport Enquiry	November 2009
	Briefing paper started	December 2009
	Stakeholder analysis	December 2009
	1 <sup>st</sup> Trade Presentations	December 2009
	Development of Working Group Model Options	January 2010
	Report to committee (ongoing review of policy, technical revision and request for extension to phase consultation process)	January 2010
	2 <sup>nd</sup> Press Release	24 <sup>th</sup> February 2010
	Model for countywide working group chosen by trade by ballot	
	2 <sup>nd</sup> Trade presentations and trade nominations	March 2010
	Meeting with Police	16 <sup>th</sup> March 2010
Ballot Durham City Trade	March 2010	
<b>Phase II</b>	Full AWG membership established	April 2010
	First meeting AWG	April/May 2010
	Nominations for CWG	April/May 2010
	3 <sup>rd</sup> Trade AWG and CWG meetings	May/June/July/August 2010
	Citizen Panel, AAP and Interested Party Presentations and workshops	July/August 2010
	Completion of Briefing Paper and Options Appraisal	July 2010
3 <sup>rd</sup> Press Release	July 2010	
<b>Phase III</b>	Postal and Web Based Survey	July/August 2010
	Survey Results and Committee Report/Policy Revision	October/November 2010
	4 <sup>th</sup> Press Release	October/November 2010