

# **AREA 4 FORUM**

Tuesday,  
8 July 2008

6.30 p.m.

Shildon Civic Hall

## **AGENDA and REPORTS**



**This document is also available in other languages,  
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**العربية (Arabic)**

إذا أردت المعلومات بلغة أخرى أو بطريقة أخرى، نرجو أن تطلب ذلك منا.

**বাংলা (Bengali)**

যদি আপনি এই ডকুমেন্ট অন্য ভাষায় বা ফরমেটে চান, তাহলে দয়া করে আমাদেরকে বলুন।

**(中文 (繁體字)) (Cantonese)**

如欲索取以另一語文印製或另一格式製作的資料，請與我們聯絡。

**हिन्दी (Hindi)**

यदि आपको सूचना किसी अन्य भाषा या अन्य रूप में चाहिये तो कृपया हमसे कहे

**polski (Polish)**

Jeżeli chcieliby Państwo uzyskać informacje w innym języku lub w innym formacie, prosimy dać nam znać.

**ਪੰਜਾਬੀ (Punjabi)**

ਜੇ ਇਹ ਜਾਣਕਾਰੀ ਤੁਹਾਨੂੰ ਕਿਸੇ ਹੋਰ ਭਾਸ਼ਾ ਵਿਚ ਜਾਂ ਕਿਸੇ ਹੋਰ ਰੂਪ ਵਿਚ ਚਾਹੀਦੀ, ਤਾਂ ਇਹ ਸਾਥੋਂ ਮੰਗ ਲਓ।

**Español (Spanish)**

Póngase en contacto con nosotros si desea recibir información en otro idioma o formato.

**اردو (Urdu)**

اگر آپ کو معلومات کسی دیگر زبان یا دیگر شکل میں درکار ہوں تو برائے مہربانی ہم سے پوچھئے۔

## AGENDA

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

To notify the Chairman of any items that appear later in the agenda in which you may have an interest.

**3. MINUTES**

To confirm as a correct record the Minutes of the meeting held on 22<sup>nd</sup> April 2008 at 6.30 p.m. (Pages 3 - 6)

**4. POLICE REPORT**

A representative of Shildon Police will attend the meeting to give a report of crime statistics and initiatives in the area.

**5. LOCAL IMPROVEMENT PROGRAMME**

To consider the following reports of the Assistant Chief Executive in respect of:-

- a) Update on LIP Programme
- b) Jubilee Fields Community Centre
- c) Vintage Vehicle Museum
- d) Eldon Community Centre . (Pages 7 - 20)

**6. QUESTIONS**

The Chairman will take questions from the floor.

**7. DATE OF NEXT MEETING**

Tuesday 23<sup>rd</sup> September 2008 at 6.30 p.m. at Shildon Civic Hall

**8. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**

To consider any other business which, with the consent of the Chairman, may be submitted. Representatives are respectfully requested to give the Chief Executive notice of items to be raised under this heading no later than 12 noon on the day preceding the meeting in order that consultation may take place with the Chairman who will determine whether the item will be accepted.

B. Allen  
Chief Executive

Council Offices  
SPENNYMOOR

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**ACCESS TO INFORMATION**

Any person wishing to exercise the right of inspection in relation to this Agenda and associated papers should contact Mrs. Gillian Garrigan, Tel 01388 816166 Ext 4240, [ggarrigan@sedgefield.gov.uk](mailto:ggarrigan@sedgefield.gov.uk)

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## DISTRIBUTION LIST

To: -

**Sedgefield Borough Council**

Councillor B. Stephens (Chairman)

Councillor V. Chapman (Vice-Chairman)

Councillors D.M. Hancock, G.M.R. Howe, J. G. Huntington and Mrs. I. Jackson

**County Durham Primary Care Trust**

**Sildon Town Council**

Councillors D.M. Hancock, J.G.Huntington and Mrs. I. Jackson

**Eldon Parish Council**

Councillors Mrs. I. Jackson and H. Robinson

**Durham County Council**

Councillors D. Bowman, D. Hancock, J.G. Huntington and B. Stephens

**Durham Constabulary**

**CAVOS (Community and Voluntary Organisations Sedgefield)**

Chief Executive Officer

**New Sildon Residents Association**

Mrs. C. Thompson

**Sunnydale Residents Association**

K. Mulley

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# Item 3

## SEDGEFIELD BOROUGH COUNCIL AREA 4 FORUM

Civic Hall,  
Shildon

Tuesday,  
22 April 2008

Time: 6.30 p.m.

**Present:** Councillor B. Stephens (Chairman) – Sedgefield Borough Council and

Councillor V. Chapman	–	Sedgefield Borough Council
Councillor D.M. Hancock	–	Sedgefield Borough Council
Councillor G.M.R. Howe	–	Sedgefield Borough Council
Councillor J.G. Huntington	–	Sedgefield Borough Council
Councillor Ms. I. Jackson	–	Sedgefield Borough Council
P.C. S. Brown	-	Durham Constabulary
J. Johnson	-	New Shildon Residents Association
C. Thompson	-	New Shildon Residents Association
E. Carr	-	Shildon Community Safety Group
CA. Fletcher	-	Shildon Community Safety Group
C. Devonport	-	Shildon People's Centre
J. Milner	-	Shildon People's Centre
A. Robinson	-	Shildon People's Centre
D. Robinson	-	Shildon People's Centre
T. Robinson	-	Shildon People's Centre
K. Robson	-	Shildon People's Centre
C. Hind	-	Local Resident
J. Younghusband	-	Local Resident
A. Walker	-	Local Resident
J. Graham	-	Local Resident
H. Nicholson	-	Local Resident

**In**

**Attendance:** Mrs. G. Garrigan and Mrs. L. Goundry

**Apologies:** Councillor H. Robinson – Eldon Parish Council

### **AF(4)31/07 DECLARATIONS OF INTEREST**

Councillor V. Chapman indicated that he would be declaring a personal and prejudicial interest in Item No : 5 – Shildon Local Improvement Programme Application – Shildon People's Centre as he was a Member of Durham County Council.

### **AF(4)32/07 MINUTES**

The Minutes of the meeting held on 4<sup>th</sup> March 2008 were confirmed as a correct record and signed by the Chairman.

**AF(4)33/07**

**POLICE REPORT**

Details of the crime figures for February and March 2008 were given:

<u>Type of Crime</u>	<u>February</u>	<u>March</u>
Recorded Crimes	98	86
Sexual offences	1	0
Burglary (Dwellings)	8	3
Burglary (Other)	2	5
Theft of Vehicle	6	2
Theft from Vehicles	6	6
Violent Crime	14	14
Robbery	0	0
Criminal damage	31	40
Shoplifting	14	2
Drugs offences	2	0
Domestic Incidents	28	No figures

*AGREED: That the information be received.*

**AF(4)34/07**

**SEDGEFIELD LOCAL IMPROVEMENT PROGRAMME APPLICATION - SHILDON PEOPLE'S CENTRE**

**NB : In accordance with Section 81 of the Local Government Act 2000 and the Members Code of Conduct, Councillor V. Chapman declared a personal and prejudicial interest in the above item and left the meeting for the duration consideration of the item.**

Consideration was given to a report of the Assistant Chief Executive regarding the above. (For copy see file of Minutes).

C. Devonport was in attendance to present the application.

He explained that the Centre provided services for the young, older people and people with special needs. It was essential to refurbish the Centre to offer a more flexible service to meet the needs of local people and encourage new users to the Centre. The project aimed to reduce social isolation, increase social inclusion and community engagement through increased participation.

It was reported that funding amounting to £100,803 (98% of the total cost) had been requested to meet the cost of installing an internal lift to enable easier access to the first floor, the erection of a 7m x 7m conservatory, kitchen refit, flooring/carpets, double glazing, new boiler and furniture for the cells and café. The refurbishment work would enable the Centre to provide healthy eating courses, education courses, first aid courses, youth activity, yoga, key fit, mother and toddler, weight watchers, over 60's tea



club and cookery courses. It was noted that 12,536 people had visited the Centre during its first nine months.

Members expressed concern regarding the length of the lease in view of the amount of funding requested. It was suggested that Durham County Council should be approached with the view to obtaining a 20 year lease. It was, however, pointed out that the building could, in future, be gifted to the community.

*AGREED : That the application be supported, subject to the length of the lease being further considered during the appraisal process.*

**AF(4)35/07      DATE OF NEXT MEETING**

To be agreed at the Council's Annual Meeting on 16<sup>th</sup> May 2008.

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**ACCESS TO INFORMATION**

Any person wishing to exercise the right of inspection, etc., in relation to these Minutes and associated papers should contact Mrs. Gillian Garrigan, Tel 01388 816166 Ext 4240, [ggarrigan@sedgefield.gov.uk](mailto:ggarrigan@sedgefield.gov.uk)

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# Item 5

## AREA 4 FORUM

8th July 2008

### Report of the Assistant Chief Executive

#### Sedgefield Borough Local Improvement Programme

##### Update on Project Activity

This report provides the Area Forum with an update on project activity as part of Sedgefield Borough Council's Local Improvement Programme (LIP).

The purpose of the LIP Programme is to improve community assets and support community engagement in the regeneration of local areas. As part of this, Local Communities can propose projects against set criteria agreed by Sedgefield Borough Council. Through this Programme resources will be released to improve sites and improve the usability of community facilities and buildings across the Borough.

The Area 4 Forum has been allocated £456,000 of LIP capital resources between 2006 and 2009. This level of resource is available for community organisations and partner Town and Parish Council's to bid for to fund a range of eligible project activity. The Local Improvement Programme will close to new applications on 31<sup>st</sup> July 2008.

##### Projects Funded to date within the Area 4 Forum locality

Hackworth Tennis Courts	£34,999
Shildon Scouts Memorial Field Technical Study	£4,113
Hackworth Park Pavilion Technical Study	£15,000
Shildon Civic Hall Stage Sound and Lighting	<u>£7,727</u>

##### Updates on projects previously considered by the Area Forum:

###### **Fox & Hounds Community Inn**

This project has now been rejected. The decision is based on the primary fact that from assessing the current lease received for the premises, the main use of the facility is as a public house. As such it is not deemed appropriate in this instance to allocate LIP funding to the future development of this facility.

###### **Shildon Scout Field Technical Study**

The technical study has been put on hold due to a land survey being carried out. Once the results of this survey are known, the technical study can progress. It is unlikely to become a full LIP project due to the timescales involved.

**Pilgrim Club Technical Study**

An application for Technical Study was supported at Area Forum, this has never been approved due to problems identifying suitable premises. This application is now closed. If the organisation identifies suitable premises then a new application will need to be submitted.

**Shildon People's Centre**

Durham County Council has been approached regarding extending the lease on the premises. Once a decision is made on the possibility of an extension, the project will be taken to management team and cabinet.

**Hackworth Park Pavilion Technical Study**

The results of the technical study are due shortly, which should result in a full project application being received from Shildon Town Council before 31<sup>st</sup> July 2008.

**Recommendation from the Strategy and Regeneration Section:**

That the Area Forum notes the content of the report and recognises the need that in some instances, further reports will need to be brought to the Area Forum as progress on particular projects develops.

8<sup>th</sup> July 2008

**Report of the Assistant Chief Executive**

**Sedgefield Borough Local Improvement Programme**

**Application - Jubilee Fields Community Centre**

This report highlights a Local Improvement Programme (LIP) application submitted to and initially appraised by the Strategy and Regeneration Section. The report provides information to the Area 4 Forum for their consideration and comments, which will be used to further develop the project proposal prior to it being taken through Sedgefield Borough Council's decision-making process.

The Area 4 Forum has been allocated £456,000 of LIP capital resources between 2006 and 2009. A total of £61,839 has been approved to date.

**Project Background**

- **Name of Project:** Jubilee Fields Community Services Programme
- **Name of Applicant:** Jubilee Fields Community Association
- **Brief Description of Project:**

The project aims to upgrade the Sports Hall and Lounge/Dining Rooms to enable the centre to become a viable enterprise through better utilisation of existing space with the centre. The works will include installation of a sound proof shutter within the dining area space, replacement of existing sports hall flooring with a multi-use flooring, installation of sound proof wall material, and replacement of windows in the sports hall.
- **Requested from LIP: £75,000 (100%)**
- **Total Estimated Project Cost: £75,000**
- **What will LIP be used for:**

The applicant has stated that the upgrade will include:

  - Multi-purpose flooring within the existing sports hall
  - Soundproof wall material installed in the sports hall
  - Toughened glass windows in the sports hall
  - Soundproof partition in the Lounge/dining area
- **Impact of the Project:**

The applicant has stated that the upgrade of the facility would offer increased capacity of the building, and give a more functional space within the lounge/dining room area by enabling the room to be partitioned and used as two independent rooms. By upgrading the

sports hall into a multi-function room it would enable the organisation to provide improved services to new and existing users of the centre and expand the range and amount community functions to take place within the centre.

- **Evidence of need and community support:**

The applicant has stated that a recently held Community Consultation Day where a questionnaire survey was provided returned positive and encouraging responses. Verbal consultation with existing users, volunteers, and partners has also proved to be positive.

The organisation has received various letters of support from users of the Community Centre.

**Value for money and Revenue implications:**

The total project cost is £75,000, of which the applicant has applied for £75,000 (100%). The applicant will fund the future revenue costs.

If the project is supported by the Area Forum, the Strategy and Regeneration Division will work with the applicants to identify other possible funding streams for the project.

- **Statutory Approvals:**

Planning permission and Building regulation consent requirements have been explored and are not required for this work.

**Recommendation from the Strategy and Regeneration Section:**

That the Area Forum considers:

- The project proposal, and how it would meet the priority needs of the Area 4 locality.

Subject to discussion and agreement by the Area Forum to progress the project, the Strategy & Regeneration Division will work with the applicant to further develop the LIP application, and clarify any additional points raised through the Area Forum process prior to it being taken through Sedgefield Borough Council's decision making process.

**Material considerations:**

In taking the above decision the Area Forum is requested to consider the implication of the funding level requested against the following projects that have been received for future determination by the Forum.

**Other applications received from Area 4:**

**To be considered at Area 4 July meeting:**

Vintage Vehicles Shildon  
Eldon Community Partnership

**Under development**

Shildon Peoples Centre  
Shildon Railway Sports & Social Club

**Projects endorsed by Area Forum and awaiting decision by SBC.**

None

**Projects Approved to date:**

Hackworth Tennis Courts	£34,999
Shildon Scouts Memorial Field Technical Study	£4,113
Hackworth Park Pavilion Technical Study	£15,000
Shildon Civic Hall Stage Sound and Lighting	£7,727
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	£61,839

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**Report of the Assistant Chief Executive**

**Sedgefield Borough Local Improvement Programme**

**Application - Vintage Vehicle Shildon Museum**

This report highlights a Local Improvement Programme (LIP) application submitted to and initially appraised by the Strategy and Regeneration Section. The report provides information to the Area 4 Forum for their consideration and comments, which will be used to further develop the project proposal prior to it being taken through Sedgefield Borough Council's decision-making process.

The Area 4 Forum has been allocated £456,000 of LIP capital resources between 2006 and 2009 subject to budget approval. A total of £61,839 has been approved to date.

**Project Background**

- **Name of Project:** Vintage Vehicles Shildon Museum
- **Name of Applicant:** Vintage Vehicles Shildon
- **Brief Description of Project:**  
The project aims to improve access to and within the site and to enhance the visitor experience of the museum. The proposed works include provision of accessible entry to the exhibition area, refurbishment of existing toilet area providing baby changing and disabled toilet facility, refurbishment of the resource room, provision of internal interpretation material and reception area, along with provision of kitchen and catering facility.
- **Requested from LIP: £67,125 (54%)**
- **Total Estimated Project Cost: £111,184**
- **Impact of the Project:**  
The applicant has stated that the refurbishment of the museum would offer substantial visual and operational improvements to a former, ageing industrial unit, as well as increased volunteering and training opportunities for the local community, education value to local schools, heritage interest groups and regional special interest tourism. There is also expected to be a mutually beneficial 'heritage hub' effect with the neighbouring Locomotion site.

- **Evidence of need and community support:**

The applicant has stated that a questionnaire survey to twenty educational establishments all returned positive and encouraging responses. The local community will benefit from increased volunteering opportunities. Verbal consultation with existing visitors, volunteers, and partners has also proved to be positive.

In the application, the applicant has enclosed various letters of support from schools, Shildon Town Council, Locomotion, other historic vehicle societies.

**Value for money and Revenue implications:**

The total project cost is £111,184, of which the applicant has applied for £67,125 (54%). The applicant will apply for funding from other sources, such as Heritage Lottery Fund and The Northern Rock Foundation. It is unlikely that the project could be given full approval until the outcome of these applications are known to ensure that the full funding package to implement the project is in place. The future revenue costs will be funded by Shildon Vintage Vehicle Museum.

- **Statutory Approvals:**

Planning permission and Building regulation consent requirements will be explored during the appraisal process.

The applicant does not at present have a lease for the building or ownership of the collection although the Chairperson and the landlord/owner have signed a Permanence Agreement, stating that a lease agreement for a period of at least 15 years, for the building and collection, will be executed before funding is granted. The applicant has been advised that this would be a requisite of LIP and also other funding streams identified.

**Recommendation from the Strategy and Regeneration Section:**

That the Area Forum considers:

- The project proposal, and how it would meet the priority needs of the Area 4 locality.

Subject to discussion and agreement by the Area Forum to progress the project, the Strategy & Regeneration Division will work with the applicant to further develop the LIP application, and clarify any additional points raised through the Area Forum process prior to it being taken through Sedgefield Borough Council's decision making process.

**Material considerations:**

In taking the above decision the Area Forum is requested to consider the implication of the funding level requested against the following projects that have been received for future determination by the Forum.

**Other applications received from Area 4:**

**To be discussed at Area Forum July meeting:**

Eldon Community Partnership  
Jubilee Fields Community Centre

**Under development**

Shildon Peoples Centre  
Shildon Railway Sports & Social Club

**Projects endorsed by Area Forum and awaiting decision by SBC.**

None

**Projects Approved to date:**

Hackworth Tennis Courts	£34,999
Shildon Scouts Memorial Field Technical Study	£4,113
Hackworth Park Pavilion Technical Study	£15,000
Shildon Civic Hall Stage Sound and Lighting	£7,727
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	£61,839

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**Report of the Assistant Chief Executive**

**Sedgefield Borough Local Improvement Programme**

**Application - Eldon Community Centre**

This report highlights a Local Improvement Programme (LIP) application submitted to and initially appraised by the Strategy and Regeneration Section. The report provides information to the Area 4 Forum for their consideration and comments, which will be used to further develop the project proposal prior to it being taken through Sedgefield Borough Council's decision-making process.

The Area 4 Forum has been allocated £456,000 of LIP capital resources between 2006 and 2009. A total of £61,839 has been approved to date.

**Project Background**

- **Name of Project:** Eldon Community Centre
- **Name of Applicant:** Eldon Community Association
- **Brief Description of Project:**

The applicant has stated that the partnership committee would like to secure funding to provide a community centre for the residents of Eldon village. The people of Eldon have no building to have meetings or hold events, therefore the provision of a community centre would provide a building for all age groups of the community to meet and participate in social, educational and healthy activities. The building would be 25ft by 40ft in size, hence the low cost for a new build. Costs include access and car parking provision.
- **Requested from LIP: £115,308 (92%)**
- **Total Estimated Project Cost: £125,308**
- **Impact of the Project:**

The applicant has stated that a new community centre would provide a building for members of the community to use the facilities provided. The centre plans to hold youth activities reducing anti-social behaviour and promote a healthier community.

- **Evidence of need and community support:**

The applicant has carried out door to door questionnaires within the village to highlight the need for a community centre. The response shows that 96% of those questioned feel that there is a need for a community centre (50 of 52 responses). The types of activities requested were also highlighted and these will be fed into the programme of use for the new centre.

- **Value for money and Revenue implications:**

The total project cost is £125,308, of which the applicant has applied for £115,308 (92%). The remaining costs will be met by the local brickworks who will donate all bricks required and Neighbourhood Enhancement Programme monies will be used as the remaining match funding.

The issues of future financial sustainability of the centre will be considered during the full appraisal process.

- **Statutory Approvals:**

Planning permission and Building regulation consent requirements will be required for the project.

### **Recommendation from the Strategy and Regeneration Section:**

That the Area Forum considers:

- The project proposal, and how it would meet the priority needs of the Area 4 locality.

Subject to discussion and agreement by the Area Forum to progress the project, the Strategy & Regeneration Division will work with the applicant to resolve the above issues, and clarify any additional points raised through the Area Forum process. This will also include consideration of the management of the centre and volunteer capacity

### **Material considerations:**

#### **Other applications received from Area 4:**

#### **To be considered at Area 4 July meeting:**

Vintage Vehicles Shildon  
Jubilee Fields Community Centre

#### **Under development**

Shildon Peoples Centre

Shildon Railway Sports & Social Club

**Projects endorsed by Area Forum and awaiting decision by SBC.**

**Projects Approved to date:**

Hackworth Tennis Courts	£34,999
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