

## District of Easington Partnerships Action Plan 2008/09

	Partnership Framework Requirement	Priority	Target Date		Action Required	Second Level Actions	Person Responsible	Outcomes	Action Completed	Status
1	An up to date electronic Partnership <b>Register</b> is in place		Sep-08	1.1	Register in place	Ensure the register is updated to record all partners	SW	Up to date Register detailing all partnerships	March 07 / Updated Sept 08	
			Oct-08	1.2	Partnerships are prioritised * <b>[N.B. Prioritised in view of LGR timetable and the need to take an appropriate, proportionate and pragmatic approach to significant partnerships]</b>	Prioritisation methodology determined	SW	Register is prioritised	Aug-08	
			Oct-08	1.3		All partners are prioritised on the basis of: 1. Directly Contributes To Council's Strategic Objectives; 2. Continued Lifespan post 31/03/09; 3. Contractual/formal partnering arrangement; 4. Impact of Partnership on Achievement of Council's Strategic Objectives (High/Medium/Low)	SW	All partners are prioritised Key Partners identified: EDH, EDBS,EDCDT & Easington LSP	Sep-08	
			Jan-09	1.4	Updated Partnership Register Published	Up to date Prioritised Partnership Register is made available	PD	Register published and maintained	Dec-08	
2	Partnership <b>Review</b> completed for Key Partners		Jan-09	2.1	Key Partners Identified for Review (EDH, EDBS,EDCDT & Easington LSP)	Determine Officer or Group to undertake Review with Lead Officer	TB/SW	Review personnel identified	Jan-09	
			Jan-09	2.2	Complete Review Checklist pro-forma for Key Partners	Circulate review questionnaire to Lead Officers: EDH, EDBS, EDCDT & Easington LSP to ascertain required information prior to review	SW	Questionnaire circulated to Lead Officers	Jan-09	
			Jan-09			Undertake and complete Review with Lead Officers	SW & Partner Lead Officers	Review checklist completed	17-Feb-09	
			Feb-09			Identify areas of none compliance within framework	SW/GF	Areas identified for attention referred to Partner Lead Officer	20-Feb-09	
			Feb-09			Identify Key Partner Risks to comply with Councils CRR 2008-09 Risk Strategy and Governance requirements	Lead Officers & SW	Significant Partnership Risks identified	03-Mar-09	
3	Partnership <b>Checklist</b> undertaken for all New Partners		Jan-09	3.1	Not considered a priority for DOE as new arrangements will be dealt with by future Unitary	No Further Action required	Not Applicable	Not Applicable	Agreed with TB 22.12.08	