

# Notice of meeting

date: 17 June 2005

ref: JE/MC/COM/AUD/050602

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**District of easington.**  
council chambers

A meeting of the **Audit Scrutiny Committee**  
will be held in the **Council Chamber at the Council Offices, Easington**  
on **Monday, 27 June, 2005**  
at **11.30 am**

**Janet Johnson. Chief Executive**

## Agenda

- 1 **The Minutes of the Last Meeting** held on 6 June, 2005 are attached.
- 2 **The Minutes of the Meeting of the Executive** held on 14 June, 2005 are attached.
- 3 **Public Question and Answer Session**

A period of 20 minutes will be allowed for members of the public to ask questions relating to the scrutiny of audit.

### 4 **Work Programme Issues**

- (i) **Procedures for Recording and Responding to Telephone Calls and Enquiries**

An Officer from East Durham Homes will be in attendance to discuss procedures for recording and responding to telephone calls and queries from Members.

### 5 **Communication and Publicity**

### 6 **Any Additional Urgent Items of Business**

In accordance with the Local Government Act, 1972, as amended by the Local Government (Access to Information) Act, 1985, Section 100B(4)(b), to consider any item the Chair considers to be urgent, following consultation with the Proper Officer.

To: **All Members of the Audit Scrutiny Committee**

Councillors B. Bates, E. Bell, Mrs. G. Bleasdale, A. Collinson, R. Davison, K. Gallagher, H. High, Mrs. J. Maslin, M. Nicholls, Mrs. M. Nugent, G. Pinkney, B. Quinn and P. Stradling

c.c. Councillor D. Myers - Executive Member for E-Government and Scrutiny Liaison  
All Scrutiny Chairs - for information only  
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