

Management action plan

Risk Group:

Probability	A				
	B				
	C				
	D				
	E				
	F				
		IV	III	II	I
		Impact			

Risk Number	Current Risk Score	Target Risk Score	Description
1	C2	C3	Lack of resources
2	B2	C3	Owners refuse to respond to contact
3	E4	F4	Unregistered empty housing
4	C2	D3	Owners promise to refurbish but work does not start or is only partially completed
5	D3	E4	Some empty properties are not located
6	D2	E4	Poor contractor performance in respect of refurbishment
7	E3	F4	Information is not made available by the Council Tax Section
8	D2	D3	Ineffective enforcement
9	E2	E4	Poor community knowledge and/or consultation
10	D2	E3	Inaccurate data

Action/Controls already in place	Adequacy of action/control to address risk	Required management action/control	Responsibility for action	Critical success factors and KPI's	Review frequency	Key dates
Existing staffing resources to meet Strategy objectives	Very adequate	No action required		Objectives and targets met	Via supervision	November 2008
Data collection systems	Very adequate	Develop a data collection database	Senior Private Sector	Accurate reports	Ongoing	November 2008

Knowledge base within Private Sector Renewals Team	Adequate	Extra training for 1 Officer	Renewals Officer Private Sector Renewals Manager	Increased knowledge	Via supervision	November 2008
Approved Contractor list and established contacts within HIA	Very adequate	No action required	HIA Manager	Ongoing assessment of Contractors/ links with HIA	Via supervision	Ongoing