

CABINET

Thursday, 22 January 2009

10.00 a.m.

Conference Room 1,
Council Offices,
Spennymoor

AGENDA and REPORTS



This document is also available in other languages, large print and audio format upon request

العربية (Arabic)

إذا أردت المعلومات بلغة أخرى أو بطريقة أخرى، نرجو أن تطلب ذلك منا.

বাংলা (Bengali)

যদি আপনি এই ডকুমেন্ট অন্য ভাষায় বা ফরমেটে চান, তাহলে দয়া করে আমাদেরকে বলুন।

(中文 (繁體字)) (Cantonese)

如欲索取以另一語文印製或另一格式製作的資料，請與我們聯絡。

हिन्दी (Hindi)

यदि आपको सूचना किसी अन्य भाषा या अन्य रूप में चाहिये तो कृपया हमसे कहे

polski (Polish)

Jeżeli chcieliby Państwo uzyskać informacje w innym języku lub w innym formacie, prosimy dać nam znać.

ਪੰਜਾਬੀ (Punjabi)

ਜੇ ਇਹ ਜਾਣਕਾਰੀ ਤੁਹਾਨੂੰ ਕਿਸੇ ਹੋਰ ਭਾਸ਼ਾ ਵਿਚ ਜਾਂ ਕਿਸੇ ਹੋਰ ਰੂਪ ਵਿਚ ਚਾਹੀਦੀ, ਤਾਂ ਇਹ ਸਾਥੋਂ ਮੰਗ ਲਓ।

Español (Spanish)

Póngase en contacto con nosotros si desea recibir información en otro idioma o formato.

اردو (Urdu)

اگر آپ کو معلومات کسی دیگر زبان یا دیگر شکل میں درکار ہوں تو برائے مہربانی ہم سے پوچھئے۔

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To notify the Chairman of any items that appear in the agenda in which you may have an interest.

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 8th January 2009. (Pages 1 - 4)

HOUSING PORTFOLIO

4. DEVELOPMENT OF THE LANES, HAWKSHEAD PLACE, NEWTON AYCLIFFE

Report of Director of Neighbourhood Services. (Pages 5 - 10)

5. AREA 2 FORUM

Minutes of the meeting held on 16th December 2008. (Pages 11 - 14)

6. STRATEGIC LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

Minutes of the meeting held on 6th January 2009. (Pages 15 - 16)

7. ANY OTHER BUSINESS

Lead Members are requested to inform the Chief Executive or the Cabinet Secretary of any items they might wish to raise under this heading by no later than 12 noon on the day preceding the meeting. This will enable the Officers in consultation with the Chairman to determine whether consideration of the matter by the Cabinet is appropriate.

B. Allen
Chief Executive

Council Offices
SPENNYMOOR
14th January 2009

Councillor Mrs. A.M. Armstrong (Chairman)

Councillors Mrs. K. Conroy, V. Crosby, Mrs. B. Graham, A. Hodgson, Mrs. L. Hovvels, J.M. Khan, D.A. Newell and W. Waters

ACCESS TO INFORMATION

Any person wishing to exercise the right of inspection in relation to this Agenda and associated papers should contact Gillian Garrigan, on Spennymoor 816166 Ext 4240 ggarrigan@sedgefield.gov.uk

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Item 3

SEDGEFIELD BOROUGH COUNCIL CABINET

Conference Room 1,
Council Offices,
Spennymoor

Thursday,
8 January 2009

Time: 10.00 a.m.

Present: Councillor Mrs. A.M. Armstrong (Chairman) and
Councillors Mrs. K. Conroy, V. Crosby, Mrs. B. Graham, A. Hodgson,
J.M. Khan and W. Waters

In Attendance: Councillors V. Chapman, Mrs. L. M.G. Cuthbertson, A. Gray, G.C. Gray,
J.E. Higgin and A. Warburton

Apologies: Councillors Mrs. L. Hovvells and D.A. Newell

CAB. 80/08 DECLARATIONS OF INTEREST
Members had no interests to declare.

CAB. 81/08 MINUTES
The Minutes of the meeting held on 18th December 2008 were confirmed as a correct record and signed by the Chairman.

CAB. 82/08 LOCAL IMPROVEMENT PROGRAMME - TUDHOE MOOR PLAY AREA
Consideration was given to a report regarding an application from Spennymoor Town Council to carry out physical improvements to the play park situated adjacent to Tudhoe Moor estate (For copy see file of Minutes)

Members noted that the applicant had originally requested £106,615 of LIP funding, which was 66% of the total capital project cost of £160,735 for the works. The remaining costs would be funded by Spennymoor Town Council and Durham County Council Urban and Rural Renaissance Initiative monies. In addition to the LIP request, Section 106 funding of £8,125 had been identified towards the project from a neighbouring development which would enable the LIP funding to be reduced to £98,490, 61% of the total project cost.

The project comprised of the removal and replacement of the play equipment and safety surfacing as well as the replacement of a small grass football pitch with a non floodlit multi-use games area. It met the Department for Communities and Local Government eligible 'Regeneration' definition and had been supported by Area 1 Forum.

RESOLVED : *That the application for Local Improvement Programme funds be approved, based upon the information provided in the report and the use of Section 106 monies towards the proposal be acknowledged.*

CAB. 83/08 LOCAL IMPROVEMENT PROGRAMME - NEW CHANGING ROOMS FACILITY, SHILDON RAILWAY SPORTS AND SOCIAL CLUB

Consideration was given to a report regarding an application to provide Shildon Railway Sports and Social Club with a new two team and officials changing room facility (For copy see file of Minutes).

Members noted that the Sports Club had initially requested £209,220 of LIP funding for a four team changing facility, however, constraints in the LIP budget had resulted in a revised project that would meet the Club's requirements. Consequently, the amount of LIP funding requested had been reduced to £70,782, which was 96% of the total capital project costs of £73,782.

The project met the Department for Communities and Local Government eligible 'Regeneration' definition and had been supported by Area 4 Forum.

RESOLVED : That the application for Local Improvement Programme funds be approved, based upon the information provided in the report.

CAB. 84/08 LOCAL IMPROVEMENT PROGRAMME - HACKWORTH PARK EXTENSION OF PLAY FACILITIES

Consideration was given to a report regarding an application from Shildon Town Council to refurbish and extend the Hackworth Play Area by providing a range of traditional fixed play, natural play and inclusive fitness equipment which could be used by people of all ages. (For copy see file of Minutes).

Members noted that the applicant had initially requested £106,647 of LIP funding, which represented 82% of the total capital project costs of £130,647.

It was proposed that in order to balance the request against remaining available LIP funds for Area 4, the LIP offer should be reduced to £60,000 with an additional £27,955 of Section 106 monies being allocated to the project, giving a total contribution of £87,955.

The project met the Department for Communities and Local Government eligible 'Regeneration' definition and had also been supported by Area 4 Forum.

RESOLVED : That the application for Local Improvement Programme funds be approved based upon the information provided in the report and the use of Section 106 monies towards the proposal be acknowledged.

CAB. 85/08 STATE OF THE BOROUGH REVIEW 2009

Consideration was given to the above report. (For copy see file of Minutes).

It was explained that the State of the Borough Review had examined the quality of life issues linked to each of the Council's corporate ambitions, looked at the services provided by the Council and other agencies, highlighted the areas that were working well and areas for improvement and made a number of recommendations to the new Council.

Members were given details of the main findings and the recommendations for each of the four sections of the report.

- RESOLVED :*
1. *That the report be approved and the recommendations contained therein be supported.*
 2. *That the report be forwarded to Durham County Council for consideration of key issues and recommendations.*
 3. *That copies of the report be distributed to Durham County Councillors, Directors and Heads of Service and relevant partner agencies.*

CAB. 86/08 PROSPEROUS AND ATTRACTIVE BOROUGH OVERVIEW AND SCRUTINY COMMITTEE

Consideration was given to the Minutes of the meeting held on 9th December 2008. (For copy see file of Minutes).

RESOLVED : *That the Minutes be received.*

Published on 8th January 2009

The Minutes contain no key decisions and will be implemented immediately.

ACCESS TO INFORMATION

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Item 4

REPORT TO CABINET

22nd JANUARY 2009

REPORT OF DIRECTOR OF NEIGHBOURHOOD SERVICES

Portfolio Housing

Development of The Lanes, Hawkshead Place, Newton Aycliffe

1. SUMMARY

- 1.1 Hawkshead Place was released for sale by the Council through a tendering process and was sold to Tees Valley Housing Group for new housing development see Cabinet approval on the 27th July 2006.
- 1.2 Development has commenced on site however due to the current market conditions sales of properties have continued to decline. There are currently 21 properties in various stages of construction which have now been put on hold.
- 1.3 In order to provide a solution to the issues faced within the current economic climate and to sustain the development Tees Valley Housing Group are requesting the Council to consider a proposal for 38 properties within the development to be utilised through low cost home ownership and intermediate rent.
- 1.4 The low cost home ownership and intermediate rent schemes have the support of the Housing Corporation and have been introduced to assist households who because of the current market conditions are unable to afford access to home ownership. The intermediate rent which is set at 80% of market rent enables potential homeowners to save for a deposit or to allow their financial circumstances to improve sufficiently to help them to access home ownership. Tees Valley Housing Group have made an approach through the current bidding round to the Housing Corporation for grant funding of the 38 properties to enable the development to continue.

2. RECOMMENDATIONS

1. To agree the request of Tees Valley Housing Group to provide 38 of the properties subject to Housing Corporation funding through low cost home ownership and intermediate rent.
2. To agree nominations of applicants from the Council's housing register who fulfill the criteria and in partnership with Tees Valley Housing Group continue to actively market the development.

3. **Development of The Lanes, Hawkshead Place, Newton Aycliffe**

- 3.1 Hawkshead Place, Newton Aycliffe identified in Appendix 1 was one of several sites identified for potential new housing development in Newton Aycliffe. The site had been previously developed with Council Housing which was demolished in the 1980's therefore defining the site as brownfield.
- 3.2 On the 30th March 2006 Cabinet agreed to the release of the site for development through a partnership approach with a Registered Social Landlord (RSL) following a tendering process.
- 3.3 Selection of the successful tender was delegated to the Director of Neighbourhood Services and a selection panel of key officers, supported by Elliott Dent Consultants. The tender that most closely matched the requirements of the brief was submitted by Tees Valley Housing Group which included delivery of:-
- 62 homes for sale, 20 bungalows for rent and 7 units available for shared ownership.
The homes to meet the eco homes standard 'very good'.
The homes to meet the secure by design standard.
Training and employment opportunities to be provided to local residents.
- The capital receipt put forward by Tees Valley Housing Group for the purchase of the site was £1,700,000. In addition to this the terms of the disposal included an overage agreement that would see the Council sharing of 50/50 with Tees Valley Housing Group in any increase in the sales value of the units above that set out within the bid.
- 3.4 On the 27th July 2006 Cabinet agreed to sell the land at Hawkshead Place, Newton Aycliffe to Tees Valley Housing Group and has since received the sum of £1,700,000.
- 3.5 Development has commenced on site and to date the following properties have been completed:-
- Number of properties outright sale – 13 with a further 1 to exchange.
Number of properties shared equity – 1 with 2 reserved.
Number of properties shared ownership – 1
Number of properties rented (bungalows) – 13 (with a further 7 in the process of being built).
- 3.6 Due to the current market conditions sales of properties have continued to decline. There are currently 21 further properties in various stages of construction which have now been put on hold.
- 3.7 In order to provide a solution to the issues faced within the current economic climate and to sustain the development Tees Valley Housing Group have now requested the Council to consider the proposal for 38 properties to be utilised through low cost homeownership and intermediate rent.

- 3.8 The low cost home ownership and intermediate rent schemes have the support of the Housing Corporation and have been introduced to assist households who are likely to be able to afford to buy but because of the current market conditions and lack of mortgage availability they are unable to access home ownership.
- 3.9 The intermediate rent property is provided on an assured shorthold tenancy with the rent being set at 80% of market rent. This enables potential homeowners to save for a deposit or until their financial circumstances have improved sufficiently to allow them access to home ownership. Regulations for the intermediate rent model are based on the prospective tenant being expected to buy the home within two to three years either for outright sale or via a form of low cost home ownership. Low cost home ownership can include shared ownership, shared equity or a discounted sale with the valuation of the property being set at the point of sale.
- 3.10 Tees Valley Housing Group as part of the partnership would also like to assist current applicants who are registered for rehousing with the Council to be nominated for the scheme subject to fulfilling the criteria. This would be in conjunction with continuous marketing of the site.
- 3.11 Tees Valley Housing Group if successful with funding will be required to adhere to the Housing Corporation guidelines in relation to monitoring and supporting residents who enter into intermediate rent and low cost home ownership arrangements. Sedgefield Borough Council will liaise with Tees Valley Housing Group regarding the supporting arrangements.

4. **RESOURCE IMPLICATIONS**

- 4.1 The Council has received a capital receipt of £1.7m and the terms of the disposal included an overage agreement that would see the Council sharing of 50/50 with Tees Valley Housing Group of any increase in the sales value of units above that set out within the bid. Because of the significant downturn in the housing market it is likely at this point in time that there will be no increase in sales values therefore the Council's financial position would not be adversely affected by considering approval of the low cost home ownership and intermediate rent proposal.

5. **CONSULTATIONS**

- 5.1 The development of The Lanes, Hawkshead Place included consultation with local residents and stakeholders as part of the requirements of the previous development brief.

6. **OTHER MATERIAL CONSIDERATIONS**

- 6.1 The Community Strategy outcomes include a Borough with Strong Communities where residents can access a good choice of high quality

housing. The Borough Council's ambitions mirror the Community Strategy's outcomes and the development of The Lanes, Hawkshead Place can make a direct contribution to this outcome.

Risk Management

Due to the current economic climate the request put forward by Tees Valley Housing Group which is subject to Housing Corporation funding represents a solution to the current issue. Failure to consider this request will result in Tees Valley Housing Group only partially developing the site within Newton Aycliffe. This could result in vandalism and deterioration within the area, further stagnation of the housing market and contribute to unemployment.

Health & Safety

"No additional implications have been identified".

Equality & Diversity

Full account will be taken of the Council's obligation to promote equality and diversity in the development of this project.

Legal & Constitutional

The sale of the site was subject to a legal contract agreement between the Borough Council and Tees Valley Housing Group. Tees Valley Housing Group is formally requesting that the Council agree to vary of the contract.

7. **OVERVIEW AND SCRUTINY IMPLICATIONS**

7.1 There are no Overview and Scrutiny implications of this report.

8. **LIST OF APPENDICES**

8.1 Appendix 1 Location Plan Hawkshead Place, Newton Aycliffe

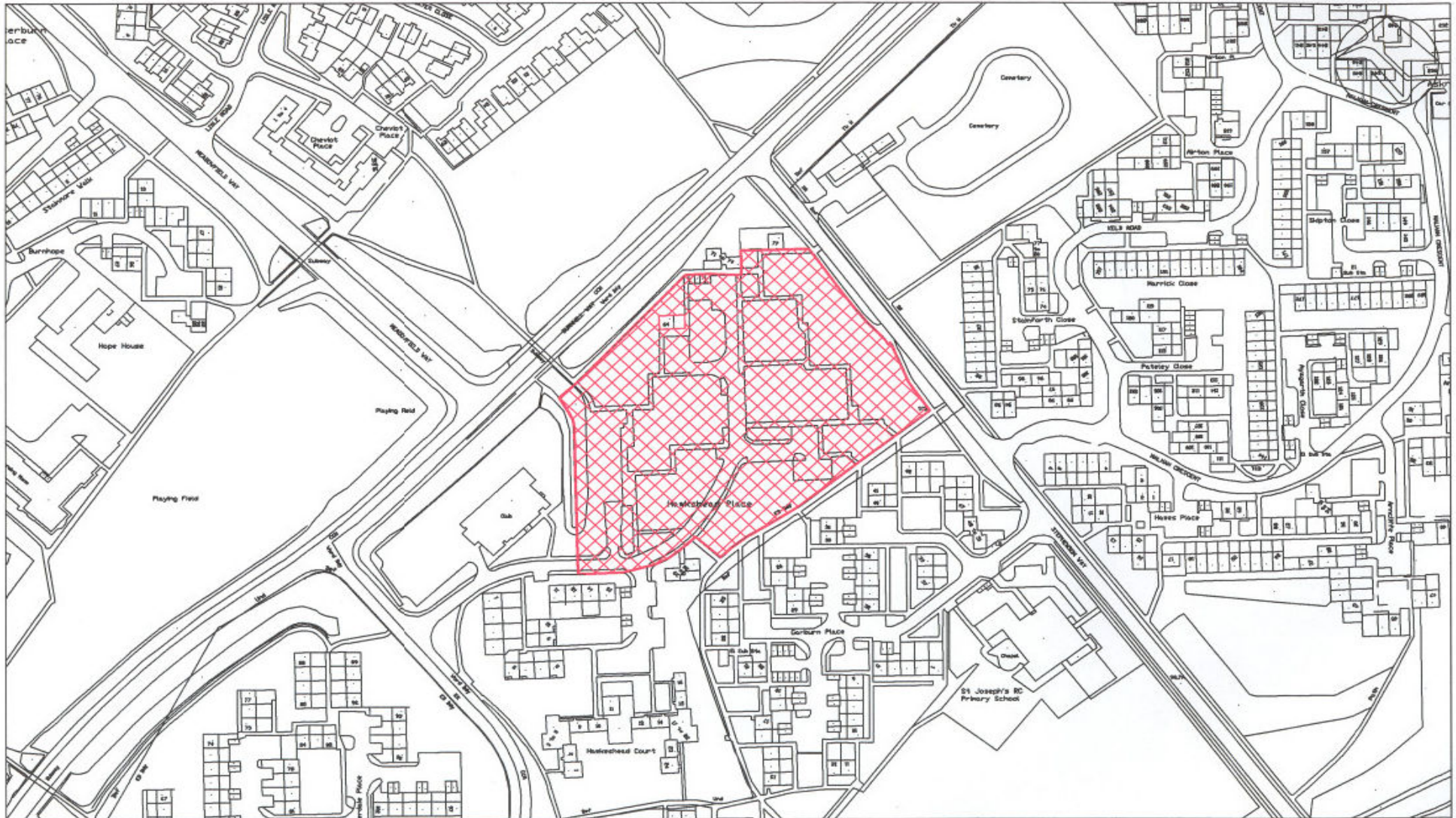
Contact Officer Dianne Hedley
Telephone Number 01388 816166 Ext. 4462
E-mail address dhedley@sedgefield.gov.uk


Wards: West Ward

Background Papers:

Report to Cabinet Development of Hawkshead Place, Newton Aycliffe 27th July 2006
Report to Cabinet Development of Hawkshead Place, Newton Aycliffe 30th March 2006
Community Strategy
Corporate Plan

Appendix 1 Hawkshead Place, Newton Aycliffe



<p>VALUATION & PROPERTY Reproduced From Ordnance Survey Map Data With The Permission of the Controller of Her Majesty's Stationery Office © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.</p> <p> Licence No:- LA079278</p>	<p>TITLE: Hawkshead Place Newton Aycliffe Co. Durham</p>	<p>REF</p> <p>SCALE 1:2500</p> <p>DATE 10/03/06</p>
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Examination by Statutory Officers

	Yes	Not Applicable
1. The report has been examined by the Councils Head of the Paid Service or his representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The content has been examined by the Councils S.151 Officer or his representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The content has been examined by the Council's Monitoring Officer or his representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The report has been approved by Management Team	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Item 5

SEDGEFIELD BOROUGH COUNCIL AREA 2FORUM

Chilton and Windlestone
Community College

Tuesday,
16 December 2008

Time: 6.30 p.m.

Present: Councillor Mrs K. Conroy (In the Chair) – Sedgefield Borough Council and

Councillor B. Avery J.P.	–	Sedgefield Borough Council
Councillor T. F. Forrest	–	Sedgefield Borough Council
Councillor Mrs. D. Barber	–	Ferryhill Town Council
Councillor Mrs. Z. Roddam	–	Ferryhill Town Council
J. Weston	–	Dean Bank Residents Association
M. Mitchell	–	Chilton West Residents Association
B. Sheppard	–	Dean Bank and Ferryhill Literary Institute
P. Forrest	–	Local Resident

In Attendance: J. Stubbs (Sedgefield Borough Council)

Apologies:

Councillor T. D. Brimm	–	Sedgefield Borough Council
Councillor Mrs P. Crathorne	–	Sedgefield Borough Council
Councillor D. Farry	–	Sedgefield Borough Council
Councillor J. E. Higgin	–	Sedgefield Borough Council
Councillor A. Hodgson	–	Sedgefield Borough Council
Councillor B. Lamb	–	Sedgefield Borough Council
Councillor D. A. Newell	–	Sedgefield Borough Council
Councillor S. C. Drew	–	Cornforth Parish Council

AF(2)20/08 DECLARATIONS OF INTEREST

No declarations of interest were received.

AF(2)21/08 MINUTES

The Minutes of the meeting held on 4th November, 2008 were confirmed as a correct record and signed by the Chairman. (For copy see file of Minutes).

Concern had been expressed at the previous meeting of the Forum regarding the progress with Chilton Health Centre. It was reported that a meeting to discuss progress had been held in November. Land for the facility had been purchased and a model of the surgery had been constructed. The Health Centre would be a two storey building with a fitness room included and all delegates were happy with the progress being made.

AF(2)22/08 POLICE REPORT

Sergeant W. Edwards was present at the meeting to give a report on crime statistics, initiatives and road safety in the area.

The reported crime figures for November 2008 were as follows :-

<u>November 08:</u>	<u>Dean Bank:</u>	<u>Ferryhill:</u>	<u>West Cornforth:</u>	<u>Chilton:</u>	<u>Total:</u>
Reported Incidents	154	96	104	154	508
Burglary Dwelling	1	0	2	0	3
Burglary Other	0	0	0	1	1
Theft from Motor Vehicle	0	0	2	0	2
Theft of Motor Vehicle	1	1	0	1	3
Rowdy Nuisance	25	21	19	34	99

Traffic related incidents throughout the whole of the area during the period :-

Damage only accidents	24
Minor injury accidents	1
Serious injury accidents	0

It was reported that crime was considerably lower at present than during the summer months. A number of recent operations and pro active work by the Police had resulted in a number of target criminals being held in prison or moving out of the area.

With regard to anti-social behaviour, the current level of incidents within the Ferryhill area was slightly below average in comparison to previous years. There had been an increase in Chilton, however, this had significantly reduced as a result of work carried out with the help of new PCSO, Sharon Bowman. Another PCSO, Martin Dauber, had been recruited and would be working with Sharon in Chilton. The Ferryhill area had a total of 8 anti-social behaviour orders currently in force. The Police would continue to encourage courts to use the full powers available.

Although crime remained low, the fear of crime still remained high within the area and two initiatives had been planned to assist in this regard. Victims of pedal cycle theft over the past 12 months were to be contacted to receive free padlocks, lights and marking equipment. There was also scope to include any bicycle owners, not just the victims of crime. Although the area did not have a problem with knife crime, the neighbourhood policing team were planning a knife amnesty for Ferryhill in January.

Members were informed that the only increase in crime over the past few months related to shoplifting. Operation Christmas Pudding was being conducted jointly with Spennymoor Police to tackle the problem and a number of arrests had already been made.

It was reported that after a regrettable incident at a farm in Bishop Middleham, all the local farms had now been signed up to a Farmwatch

of Sedgefield area.

With regard to the parking of work vans at Opal Avenue in Chilton, it was reported that PCSOs regularly patrolled the area and had moved vehicles on where possible. PCSO Bowman had been tasked with contacting the manager of the industrial estate to seek permission for vans to be parked there overnight.

With regard to anti-social behaviour at West Chilton Terrace, Members were informed that since the last Forum meeting, patrols had been targeted and increased. As a result there had been a significant decrease in reports of anti-social behaviour, and one particularly problematic occupant had moved away.

It was reported that with regard to off-road motorcycles in Ferryhill, reports had been received of scooters causing problems in the car park at the leisure centre. Targetted patrols had been carried out using headcams to gather evidence and a number of youths had been banned from the car park unless using the facilities.

A dedicated motorbike section officer had been appointed for the whole of the Sedgefield area and he had spent some time patrolling the area. Problems were being reported in respect of the footpath running between Ferryhill and Spennymoor and work was ongoing between the Police and Durham County Council in relation to this footpath being blocked.

AF(2)23/08 NAMING OF DEVELOPMENT

Consideration was given to a report of the Building Control Manager regarding a request received from Walter Cook Properties to officially name and number the above development. (For copy see file of Minutes).

Unfortunately there were no members from West Cornforth present at the meeting. Therefore the members of the Forum decided that it would not be appropriate to make a recommendation.

AF(2)24/08 QUESTIONS

Future of Area 2 Forum

A query was raised regarding the number of Area 2 Forum meetings that remained in the run up to Local Government Re-organisation. Members were informed that the February meeting of the Forum would be the last.

AF(2)25/08 DATE OF NEXT MEETING

Tuesday 17th February, 2009 at 6.30 p.m. at Dean Bank and Ferryhill Literary Institute.

Any person wishing to exercise the right of inspection, etc., in relation to these Minutes and associated papers should contact Miss. J. Stubbs, Tel 01388 816166 Ext 4508, juliestubbs@sedgefield.gov.uk

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Item 6

SEDGEFIELD BOROUGH COUNCIL STRATEGIC LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

Council Chamber,
Council Offices,
Spennymoor

Tuesday,
6 January 2009

Time: 10.00 a.m.

Present: Councillor A. Gray (Chairman) and
Councillors V. Chapman and T.F. Forrest

**Observer
with
Chairman's
Consent** Councillors Mrs. A.M. Armstrong and V. Crosby

**In
Attendance:** Councillors G.C. Gray, J.E. Higgin, J.G. Huntington, B. Lamb and
A. Smith

Apologies: Councillors B.F. Avery J.P, D.R. Brown, D. Farry, Mrs. J. Gray, B. Haigh,
T. Hogan and B.M. Ord

SL.19/08 DECLARATIONS OF INTEREST
No declarations of interest were received.

SL.20/08 MINUTES
The Minutes of the meeting held on 18th November, 2008 were confirmed
as a correct record and signed by the Chairman. (For copy see file of
Minutes).

**SL.21/08 EQUALITY AND DIVERSITY - CORPORATE EQUALITY PLAN -
PROGRESS UPDATE**
Consideration was given to a report of the Head of Organisational
Development setting out progress made to date on equality issues within
the Council against the Corporate Equality Plan (CEP). (For copy see file
of Minutes).

The report set out progress to date on the following :-

- Equality Standard for Local Government
- Corporate Equality Plan Action Plan
 - Leadership and Corporate Commitment
 - Community Engagement and Accountability
 - Service Delivery and Customer Care
 - Employment and Training
 - Future Issues

It was pointed out that the Council's Corporate Equality Plan had been
updated to reflect recent legislation.

Reference was made to the Council's challenging target of achieving Level 4 of the Equality Standard for Local Government by February, 2009. It was explained that this would leave a positive legacy for the Borough in terms of Equality and Diversity. The Corporate Equality Plan was a pre-requisite for achieving this and was key to strengthening and formalising corporate commitment to equalities which would be carried forward to the new Council in April, 2009.

Members were of the opinion that Sedgefield Borough Council had made significant progress in relation to Equality and Diversity and thanked all staff involved.

Cabinet Members then left the meeting to allow the Committee to deliberate.

- AGREED :*
- 1. That the progress made to date be noted.*
 - 2. That the revised Corporate Equality Plan associated schemes and Action Plan be supported.*

SL.22/08

WORK PROGRAMME

Consideration was given to the Work Programme for the Strategic Leadership Overview and Scrutiny Committee. (For copy see file of Minutes).

It was noted that no items had been identified for the final meeting of the Committee on 10th February, 2009.

- AGREED :* *That the Work Programme be noted.*

ACCESS TO INFORMATION

Any person wishing to exercise the right of inspection, etc., in relation to these Minutes and associated papers should contact Mrs. L. Walker Tel 01388 816166 ext 4237 email lwalker@sedgefield.gov.uk