

Report to: **Extraordinary Meeting of the Council of the District Of Easington**

Date: **14th June 2005**

Report of: **Assistant Chief Executive**

Subject **Corporate and Performance Plan 2005/6**

Ward: **All**

1. Purpose of Report

- 1.1 This report is to inform Members of the content of this year's Corporate and performance Plan and to seek approval for its publication
- 1.2 It is necessary for the Council to publish a "Best Value Performance Plan" by the end of June. Members agreed last year to merge the Corporate Plan with the Best Value Performance Plan and this years' Plan has been produced using that same format.

2. Consultation

2.1 In preparing this report I have consulted with the following:

- Management Team
- All Heads of Service
- Executive Member for Corporate Development
- East Durham Homes
- Primary Care Trust
- Scrutiny Management Board
- Chairman of the joint Trade Unions

3. Background

Last year the Authority produced its first Corporate and Performance Plan. This document combines the statutory performance information from the last year (2004/2005) with the outcomes of the Priority Delivery Plan (PDP). The PDP sets out our achievements over the same period and also details those areas where we didn't perform as well, and also sets targets for the coming year(s).

The combined document therefore provides an opportunity to give the Authority's employees, Elected Members, the public and key stakeholders and partners, an update on how we have performed over the last year, how we propose to improve in the coming year, and what we intend to do to deliver outcomes for the residents of Easington.

4. Position Statement and Option Appraisal

- 4.1 Due to time constraints and the very recent changes in Personnel within the Corporate Development Unit, the decision was taken to maintain the format of last years' Plan. The priorities and objectives have also remained the same, although they have been modified slightly to take account of changes in circumstances over the last year. It is proposed that the format of the Plan as well as the priority planning process will be considered this year in line with our review of the Performance Management framework. Members will be appraised of the progress of this review once it has been undertaken.

It is mainly the content of the document that has been updated, therefore, following a review with Heads of Service and the Management Team of the outcomes of the Service Planning Process and the targets set in last years Priority Delivery Plan.

By law, the Corporate and Performance Plan document must be published by the end of June; and it is on target to be completed and published within that timeframe, however, work is still underway to complete the final document. This is due to some of the information still not being available at the time of this report, although it will be ready for presenting to the meeting. A copy of the draft document to date will be circulated prior to the meeting for Members consideration. A presentation on the document will be made to this meeting of the Council.

- 4.2 The document is structured as follows:

- Foreword
- Introduction to the plan and its contents
- Outline of the Council's priorities and how they tie in with the Community Strategy
- The Performance Management framework
- A chapter covering each priority area, focussing on how we are delivering our aims, the achievements so far, what we have not yet achieved and our intentions for the coming year(s)
- Performance Indicator information – including the outturn figures for 2004/2005
- Financial and Resource information
- Supporting appendices, including the new Priority delivery Plan

5. Implications

5.1 Financial

There are no financial implications

5.2 Legal

Whilst there are no specific legal implications other than the duty to publish before the end of June, the Council has to adhere to the guidance from the ODPM which covers what must be included. The Plan contains this information

5.3 Policy

This document clearly sets out the Authority's priorities, aims and objectives which have been agreed through the performance planning process. These are to be reviewed in the coming year.

5.4 Risk

A risk assessment has been carried out and all the necessary action required to manage the identified risks either have or will be implemented.

5.5 Communications

The document is produced in order to communicate our progress to all those affected by or involved with our services. Once published, it will be made available to our community, partners, key stakeholders, employees and Elected Members. It will also be placed on the Council's website.

5.6 Corporate

The information contained in the Plan confirms the Council's vision, objectives and priorities and describes our successes and weaknesses over the last year.

6. Recommendations

6.1 Members are asked to

- Agree the general content of the Corporate and Performance Plan
- Authorise the completion and publication of the Plan

Background Papers/Documents referred to

- 1 Corporate and Performance Plan 2004-2005
- 2 2005/2006 Best Value Performance Plan Summary
- 3 Best Value Performance Indicators returns for 2004/5
- 4 Government Guidance on Best Value Performance Plans